

Mayor Roach called the meeting to order.

Sunshine Law - Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be audio recorded for possible later playback.

Flag Salute

Mayor Roach opened the meeting to any Elected Officials. There being no one desiring the floor, the Mayor closed the meeting.

Borough Clerk presented the Certificates of Election to the Borough Solicitor.

Borough Solicitor provided the Oaths of Office for the following:

Council Member Linda Hess

Council Member Sandi Sinon

Roll Call of Council Members Present: DiDomenico, Hess, Jackson, Sinon, Strippoli, Randolph-Sharpe, and Mayor Roach

Resolutions: 2021:1 Appointment of Municipal Solicitor

Motion was made by Councilwoman Randolph-Sharpe, second by Councilwoman Hess that Resolution 2021:1 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

WHEREAS, the Borough of Lindenwold has a need to acquire municipal solicitor services pursuant to the provisions of the Fair and Open Process,

WHEREAS, the term of this contract is one year coming January 1, 2021 and ending December 31, 2021, and

WHEREAS, the exact title of the appropriation to be charged is the Current Fund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to enter into a contract with David A. Capozzi, Esq. with a not to exceed amount of \$125,000.

BE IT FURTHER RESOLVED that, a copy of this resolution shall be published in the official newspaper as required by law within 10 days of its passage.

CONSENT AGENDA: The items listed below are considered routine by the Borough of Lindenwold and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately. Resolutions: 2021:2-2021:72

Motion was made by Councilwoman Randolph-Sharpe, second by Councilwoman Sinon that Resolution 2021:2 to Resolution 2021:73 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

2021:2 Order of Business at Council Meetings

WHEREAS, there is a need for an Order of Business at Council Meetings.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that for the year 2021 the order of business to be followed in the conduct of the Council Meetings shall be as follows:

1. Call the Meeting to Order
2. Sunshine Law
3. Salute to the Flag
4. Roll Call
5. Approval of Minutes
6. Payment of Bills
7. Reports
8. Ordinances
9. Resolutions
10. Open to Council
11. Open to Public
12. Adjournment

2021:3 Time and Place for Monthly and Weekly Council Meetings

WHEREAS, there exists the need for the Borough of Lindenwold to designate the designated time and place for Council Meetings and Caucus Meetings for the year 2021.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that the monthly Council Business Meeting shall be held on the second Wednesday of each month. The monthly caucus meeting shall be the fourth Wednesday of each month. All meetings will be held at the Borough Municipal Building, 15 North White Horse Pike, Lindenwold, New Jersey or as follows:

January 27

February 10 and 24

March 10 and 24

April 14 and 28

May 12 and 26

June 9 and 23

July 14 and 28

August 11 and 25

September 8 and 22

October 13 and 27

November 10 and 2nd mtg. to be scheduled

December 8 and 22

BE IT FURTHER RESOLVED, In light of COVID-19 concerns, and the subsequent issuance of the Governor's Executive Order 107, the Mayor and Council of the Borough of Lindenwold will conduct its regularly scheduled above listed Meetings remotely and by electronic means without providing a physical meeting place. The time of the Regular Meeting will remain at 6:00 p.m., with the exception of the January 27th which will begin at 5:00p.m for an executive session as no action will be taken until the regularly scheduled public session at 6:00pm.

In accordance with P.L.2020, c.11, the Regular Meeting will be open to the public by electronic means, and as such, members of the public may access the meeting. A link will be available on our website, [www.lindenwoldnj.com](http://www.lindenwoldnj.com).

Members of the public may submit public comments to the Borough Clerk, Deborah Jackson at [djackson@lindenwold.net](mailto:djackson@lindenwold.net) prior to the meeting. The Agenda will be posted for the public's viewing on the Borough of Lindenwold's official website at: [www.lindenwoldnj.gov](http://www.lindenwoldnj.gov). All relevant emails will be read into the record during the Meeting and will be addressed accordingly by the Governing Body.

BE IT FURTHER RESOLVED that action may be taken at any meeting of the Mayor and Borough Council on the items listed on the agenda and on any other items coming before the Mayor and Borough Council, and

BE IT FURTHER RESOLVED that the above schedule shall prevail, unless some other time and/or place shall be specifically designated by the Mayor and Members of Borough Council for any particular meeting and in such cases such meetings shall be held at the site of said place so designated. All meetings including the workshop of the Governing Body shall be held as aforementioned at 6:00 P.M. with the public session immediately following unless otherwise noted.

#### 2021:4 Robert's Rules of Order

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, County of Camden and State of New Jersey that: Robert's Rules of Order shall in all cases, when not in conflict with the New Jersey Statutes or Ordinances and Resolutions of the Municipality, be considered and held as standard authority.

#### 2021:5 Legal Depositories for the Funds

WHEREAS, there exists the need for the Borough of Lindenwold to designate Legal Depositories for the funds of the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that the following banks and savings and loan institutions are hereby designated as legal depositories for the funds of the Borough of Lindenwold for the fiscal year 2021.

New Jersey Cash Management Fund

Republic Bank

Wells Fargo

Santander

TD Bank, NA

South Jersey Federal Credit Union

BE IT FURTHER RESOLVED that the checks drawn on these funds are signed by the Mayor or President of Council, attested by the Borough Clerk and that the same be countersigned by the Borough Treasurer or designee or the Tax Collector.

BE IT FURTHER RESOLVED that such deposits shall be made in such institutions that are most advantageous to the Borough.

#### 2021:6 Delinquent Taxes

WHEREAS, there exists the need for the Borough of Lindenwold to set the rate of interest on delinquent taxes.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that on and after the first day of January, 2021, the rate of interest on delinquent taxes shall be the rate of eight (8) per cent per annum on those delinquencies which are \$1,500.00 or less and eighteen (18) per cent per annum on delinquencies which are above \$1,500.00. The same shall be pro-rated in accordance with the term of delinquency, and

BE IT FURTHER RESOLVED that a penalty shall be charged to a taxpayer with delinquency in excess of \$10,000 who fails to pay the delinquency prior to the end of the calendar year. The penalty so fixed shall be 6% of the amount of the delinquency as provided by N.J.S.A. 54:4-67.

**2021:7 Grace Period for the Collection of Taxes**

WHEREAS, there exists the need for the Borough of Lindenwold to set a grace period for the collection of taxes.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that a grace period of ten (10) days from the due date shall be allowed for the collection of taxes.

BE IT FURTHER RESOLVED that if the delinquent taxes are not paid until after the ten (10) day grace period has expired, interest shall be collected from the due date.

**2021:8 Duplicate Tax Bills**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that a charge of Five Dollars (\$5.00) be made for the preparation of duplicate tax bills.

**2021:9 Officials Newspapers for Legal Advertising-Courier Post and Central Record**

WHEREAS, there exists a need for the Borough of Lindenwold to designate an official newspaper for the legal advertising purposes.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that the following newspapers are hereby designated as official newspapers for the legal advertising for the Borough of Lindenwold for the year 2021.

The Central Record, 32 S. Main St., Ste. A, Medford, New Jersey 08055

The Courier Post of Cherry Hill, 301 Cuthbert Blvd., Cherry Hill, New Jersey 08002

**2021:10 Holidays**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold the following are the holidays for the year 2021 for the full time employees:

MARTIN LUTHER KING DAY	Monday, January 18, 2021
FRIDAY BEFORE PRESIDENTS DAY	Friday, February 12, 2021
PRESIDENTS DAY	Monday, February 15, 2021
GOOD FRIDAY	Friday, April 2, 2021
MEMORIAL DAY	Monday, May 31, 2021
INDEPENDENCE DAY	Monday, July 5, 2021
LABOR DAY	Monday, September 6, 2021
COLUMBUS DAY	Monday, October 11, 2021
ELECTION DAY	Tuesday, November 2, 2021
VETERANS DAY	Thursday, November 11, 2021
THANKSGIVING DAY	Thursday, November 25, 2021
FRIDAY AFTER THANKSGIVING	Friday, November 26, 2021
FRIDAY BEFORE CHRISTMAS DAY	Friday, December 24, 2021
FRIDAY BEFORE NEW YEAR'S DAY	Friday, December 31, 2021

**2021:11 Purchasing Authority**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the following named officials and employees of the Borough of Lindenwold shall have the authority during the year 2021 to issue a purchase of goods, materials, supplies or service.

MAYOR OR DESIGNEE - "FOR ANY DEPARTMENT"

DEPARTMENT HEAD AND - "FOR THEIR DEPARTMENT"

COUNCIL LIAISON

BE IT FURTHER RESOLVED that the only representative of the Borough of Lindenwold authorized to approve the order, purchase, charge or otherwise indebt the Borough in any way shall be the persons holding the above named offices.

**2021:12 Borough Office Hours**

WHEREAS, there is a need for designated time for Borough Offices for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that: The Borough Offices listed below will be open the following days at the designated times:

**OFFICE**

Tax Collector's Office	9:00 a.m. to 4:00 p.m.
Borough Clerk's Office	Monday to Friday
Building Inspector	
Registrar of Vital Statistics	
Tax Assessor's Office	
Court Clerk and Violations Clerk Office	9:00 a.m. to 4:00 p.m. Monday to Friday. On call at all times
Planning and Zoning Office	9:00 a.m. to 4:00 p.m. Monday to Friday

Treasurer's Office

Police Clerk's Office

9:00 a.m. to 4:00 p.m. Monday To Friday

Road, Sanitation & Sewer Utility

40 hours per week, as needed

#### 2021:13 Establishing Temporary Budget

WHEREAS, R.S. 40:2-12 provides that where there are any contracts, commitments, or payments to be made prior to the adoption of the 2021 budget, temporary appropriations should be made for the purposes and accounts required in the manner and time provided, and

WHEREAS, the date of this resolution is within the first 30 days of January 2021.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, that pursuant to N.J.S.A. 40A:4-19, a temporary budget is established in the amount of 26.25% of the adopted 2020 budget.

#### 2021:14 Investment of Borough Funds

WHEREAS, there exists from time to time the need to invest Borough funds for various periods of time.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the Treasurer shall be directed to make such investments in such institutions and at such interest rates as to them may seem most advantageous to the Borough.

#### 2021:15 Appointment of Borough Engineer

WHEREAS, the Borough of Lindenwold has a need to acquire municipal engineering services pursuant to the provisions of the Fair and Open Process,

WHEREAS, the term of this contract is one year coming January 1, 2021 and ending December 31, 2021, and

WHEREAS, the exact title of the appropriation to be charged is the Engineering OE and Sewer Utility Fund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to enter into contracts with Remington and Vernick Engineers and Environmental Resolutions with a not to exceed amount of \$40,000 respectively.

BE IT FURTHER RESOLVED that, a copy of this resolution shall be published in the official newspaper as required by law within 10 days of its passage.

#### 2021:16 Appointment of Bond Counsel-Parker McCay

WHEREAS, the Borough of Lindenwold has a need to acquire municipal bond counsel services pursuant to the provisions of the Fair and Open Process,

WHEREAS, the term of this contract is one year coming January 1, 2021 and ending December 31, 2021, and

WHEREAS, the exact title of the appropriation to be charged is the Current Fund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to enter into a contract with Philip Norcross, Parker McCay, 2 Cooper Street, Suite 1901, Camden, NJ 08102 with a not to exceed amount of \$20,000.

BE IT FURTHER RESOLVED that, a copy of this resolution shall be published in the official newspaper as required by law within 10 days of its passage.

#### 2021:17 Appointment of Municipal Search Clerk

WHEREAS, there is a need for a Municipal Search Clerk for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that: Deborah C. Jackson is hereby appointed as Municipal Search Clerk.

#### 2021:18 Appointment of Tax Search Clerk

WHEREAS, there is a need for a Municipal Tax Search Clerk for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that: Carol Redmond is hereby appointed as Municipal Tax Search Clerk for the year 2021.

#### 2021:19 Appointment of Prosecutor

WHEREAS, the Borough has established a Municipal Court in accordance with N.J.S.A. 2B:12-1, et. seq.; and

WHEREAS, the Borough has the need to employ an attorney-at-law of the State of New Jersey to act as Municipal Prosecutor in the Municipal Court of the Borough of Lindenwold in accordance with N.J.S.A. 2B:12-27; and

WHEREAS, the Attorney is duly licensed to practice law in the State of New Jersey and has demonstrated sufficient knowledge, skill and experience to serve as Municipal Prosecutor; and

WHEREAS, funds are available for this purpose and the contract is not to exceed \$16,500.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey, that: Howard Long is employed as the Municipal Prosecutor for the Borough of Lindenwold, for the year 2021, commencing January 1, 2021 and ending December 31, 2021.

**2021:20 Appointment of Public Defender**

WHEREAS, the Borough has established a Municipal Court in accordance with N.J.S.A. 2B:12-1, et. seq.; and

WHEREAS, the Borough has the need to employ an attorney-at-law of the State of New Jersey to act as Municipal Public Defender in the Municipal Court of the Borough of Lindenwold in accordance with N.J.S.A. 2B: 12-27; and

WHEREAS, the Attorney is duly licensed to practice law in the State of New Jersey and has demonstrated sufficient knowledge, skill and experience to serve as Municipal Public Defender; and

WHEREAS, funds are available for this purpose and the contract is not to exceed \$7,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey, that: Charles W. Wigginton is employed as the Municipal Public Defender for the Borough of Lindenwold, for the year 2021, commencing January 1, 2021 and ending December 31, 2021.

**2021:21 Appointment of Risk Management Consultant-Hardenbergh Ins. Group**

WHEREAS, the Governing Body of the Borough of Lindenwold is a member of the Camden County Municipal Joint Insurance Fund, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical.

NOW THEREFORE, be it resolved that the Governing Body of the Borough of Lindenwold does hereby appoint The Hardenbergh Insurance Group as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**2021:22 Recommendation of Joint Land Use Board Engineering Services**

WHEREAS, the Borough of Lindenwold Joint Land Use Board has a need to acquire Joint Land Use Board engineering services.

WHEREAS, the term of this contract is one year commencing January 1, 2021 and ending December 31, 2021, and

WHEREAS, these engineering services expenses will be paid from escrow fees.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold recommends the Joint Land Use Board appoint Environmental Resolutions for engineering services.

**2021:23 Appointment of Clean Communities Coordinator**

WHEREAS, there is a need for a Clean Communities Coordinator for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Craig Wells is hereby appointed as Clean Communities Coordinator for the Borough of Lindenwold for the year 2021.

**2021:24 Appointment of Representative to Camden Co. Community Dev. Board**

WHEREAS, there is hereby established an annual requirement of a voting representative and alternate to the Camden County Community Development Board of Directors, and

WHEREAS, the Borough of Lindenwold wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the following are hereby appointed to serve as the representatives from the Borough of Lindenwold to the Camden County Community Development Board of Directors, and

Cheryle Randolph-Sharpe - Representative

Dawn S. Thompson-Alternate

Craig Wells-Alternate

BE IT FURTHER RESOLVED that a certified copy of this resolution is to be submitted to the Camden County Division of Community Development.

#### 2021:25 Appointment of Representative to Camden County Joint Insurance Fund

WHEREAS, there is a need for a representative from the Borough of Lindenwold to the Camden County Joint Insurance Fund.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Craig Wells be appointed as representative from the Borough of Lindenwold to the Camden County Joint Insurance Fund for the year 2021, and

BE IT FURTHER RESOLVED that Dawn Thompson be appointed as the alternate from the Borough of Lindenwold to the Camden County Joint Insurance Fund for the year 2021.

#### 2021:26 Appointment of Auditor-Bowman and Company

WHEREAS, the Borough of Lindenwold has a need to acquire municipal auditing services pursuant to the provisions of the Fair and Open Process,

WHEREAS, the term of this contract is one year coming January 1, 2021 and ending December 31, 2021, and

WHEREAS, the exact title of the appropriation to be charged is the Current Fund with a not to exceed of \$100,000.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to enter into a contract for municipal auditing services with Todd Saler, Bowman and Company, White Horse Road, Voorhees, NJ.

BE IT FURTHER RESOLVED that, a copy of this resolution shall be published in the official newspaper as required by law within 10 days of its passage.

#### 2021:27 Appointment of Emergency Management Deputy

WHEREAS, there is a need for a Deputy Emergency Management Coordinator for the Borough of Lindenwold.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Richard J. Paul, Jr. be appointed as Deputy Emergency Management Coordinator for the Borough of Lindenwold for the period commencing January 1, 2021 and ending December 31, 2021:

#### 2021:28 Appointment of Members to Environmental Commission

WHEREAS, there is a need to appoint members to the Environmental Commission for the Borough of Lindenwold, and

WHEREAS, there is also a need to appoint an alternate member.

THEREFORE, BE IT RESOLVED by the Mayor with Council consent that the following be and are hereby appointed to the Environmental Commission:

Joseph DiDomenico	12/31/23
Beth Suckiel	12/31/23
Al Tine	12/31/23
Linda Hess	12/31/23

Alternate:

Nancy DiDomenico	12/31/21
------------------	----------

#### 2021:29 Recommendation of Joint Land Use Bd. Solicitor

WHEREAS, there is a need for a Solicitor to the Joint Land Use Board for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold, New Jersey recommend that the Joint Land Use Board appoint Kathleen McGill Gaskill, Esquire, as Solicitor to the Joint Land Use Board for the year 2021, and

THEREFORE, BE IT FURTHER RESOLVED that this contract is not to exceed \$10,000.

#### 2021:30 Appointment of Members to the Joint Land Use Board

WHEREAS, under the Municipal Land Use Law, there is a need for appointments for the Class II, Class III, and Class IV members.

THEREFORE, BE IT RESOLVED by the Mayor of the Borough of Lindenwold, New Jersey that the following be and are hereby appointed as members to the Joint Land Use Board:

Class I	Mayor Richard E. Roach, Jr.	12/31/23
Class II	Craig Wells	12/31/21
Class III	Linda Hess	12/31/21
Class IV	Patricia Strippoli	12/31/24
	Walter Lenkowski	12/31/24

Alternate:

Heather Protich	12/31/22
-----------------	----------

**2021:31 Tax Appeal Policy**

WHEREAS, the Borough of Lindenwold has established a written policy requiring a notification from the Tax Assessor of all tax appeal filings, and

WHEREAS, this policy will remain in place for 2021, and

WHEREAS, the policy for this notification is as follows:

**Tax Appeal Policy**

On or before June 1 of each calendar year, the Tax Assessor shall provide a list of all tax appeal filings to the Chief Financial Officer and Governing Body. The list shall include block and lot, owner of the property, property location, property class, total assessment, type of appeal and if filed with the County Board of Taxation or Tax Court of New Jersey.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold to adopt the Tax Appeal Policy.

**2021:32 Appointment of Dep. Registrar**

BE IT RESOLVED by the mayor and council of the Borough of Lindenwold that the following is hereby appointed effective January 1, 2021 as required by R.S.26:8-17:

Deputy Registrar of Vital Statistics - Nadeen C. Randall

**2021:33 Appointment of Bankruptcy Attorney**

WHEREAS, the Borough of Lindenwold has a need to acquire special counsel for the Redevelopment project for legal services pertaining to bankruptcy matters pursuant to the provisions of the Fair and Open Process, and

WHEREAS, the exact title of the appropriation to be charged is the Redevelopment Escrow Fund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to enter into a contract with Brett Wiltsey, Esq. for special counsel for the Redevelopment project for legal services pertaining to bankruptcy matters with a not to exceed amount of \$17,500.

**2021:34 Appointment of Alternate Prosecutors**

WHEREAS, N.J.S.A. 2B:25-1 et. seq. requires that only municipal prosecutors duly appointed by a municipality may prosecute matters in the municipal court, and

WHEREAS, the Borough of Lindenwold has appointed a primary Municipal Prosecutor as required by law, and

WHEREAS, in light of a recent amendment a law enacted January 14, 2000, with an effective date, ninety (90) days thereafter, there exists a need to appoint alternate municipal prosecutors to fill the responsibilities and duties of the primary Municipal Prosecutor, in the event of his absence, and

WHEREAS, funds are available, and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-1 et. seq. requires resolutions authorizing the award of contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold in order to comply with the requirements of N.J.S.A. 2B:25-1 et. seq. the Municipal Prosecutors of Camden County towns appointed for the year 2020 are hereby duly appointed Alternate Municipal Prosecutors and are eligible to serve in said capacity in the absence of the primary appointed Municipal Prosecutor, and

BE IT FURTHER RESOLVED that a copy of this resolution shall be published according to NJSA 40A:11-5 (1), (a), (i)

**2021:35 Appointment of Municipal Judge**

WHEREAS, N. Ryan Trabosh was appointed as Municipal Judge for the Borough of Lindenwold under Resolution 2018:96 to fulfil a three year term ending December 31, 2020, and

WHEREAS, the Borough of Lindenwold wishes to re-appoint N. Ryan Trabosh for an additional term of three years with a not to exceed amount of \$28,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with N. Ryan Trabosh to be Municipal Judge for the Borough of Lindenwold for the three year term beginning January 1, 2021 and ending December 31, 2023.
2. This contract is awarded without competitive bids as a "Professional Service" under the provisions of the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published as required by law within 10 days of its passage.

**2021:36 Appointment of Council Liaisons**

WHEREAS, there exists the need for the Borough of Lindenwold to designate the Department Liaisons for the Administration of the Business of the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the following Liaisons for the Administration of the Business of the Borough of Lindenwold during the year 2021 be and same are hereby designated as follows:

Public Safety	Joseph DiDomenico
Public Works, Sewer Utility	Joseph Strippoli
Construction & Code Enforcement	Justin Jackson
Revenue and Finance	Cheryle Randolph-Sharpe
Recreation and Parks	Justin M. Jackson Jr.
Public Events	Linda Hess
Drug Alliance	Sandi Sinon
Library	Linda Hess
Board of Education	Cheryle Randolph-Sharpe
Senior Citizen Coordinator	Justin Jackson/Sandi Sinon
Fire District	Joseph DiDomenico
Historical Committee	Cheryle Randolph-Sharpe
Environmental Commission	Linda Hess
Media	Cheryle Randolph-Sharpe
Redevelopment	Cheryle Randolph-Sharpe/ Joseph DiDomenico
Joint Land Use Board	Linda Hess
Health	Sandi Sinon

#### 2021:37 Appointment of Members to the Parks and Recreation Commission

WHEREAS, there is a need for members to the Parks and Recreation Commission for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that the following be and are hereby appointed as members to the Parks and Recreation Commission for a term of one year beginning January 1, 2021 and ending December 31, 2021:

Lindenwold Board of Education	Pam Braggs
	Alt. Courtney Richardson
Lindenwold High School Athletic Assoc.	Derek Sellers
Lindenwold Baseball Athletic Association	Quincy Thomas
Lindenwold Football	Ron Rebroebuck
Lindenwold Cheerleaders	Kelly Keating
Lindenwold Boy Scouts	Vacant
Lindenwold Soccer Club	Not Active
Public Events	Vacant
Resident-at-large	Bob Wanton
Resident-at-large	Janine Hagan
Resident-at-large	Vacant

#### 2021:38 Appointment of Redevelopment Attorney

WHEREAS, the Borough of Lindenwold has a need to acquire a redevelopment solicitor pursuant to the provisions of the Fair and Open Process,

WHEREAS, the exact title of the appropriation to be charged is the Current Fund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to enter into a contract with Timothy Higgins with a not to exceed amount of \$50,000.

#### 2021:39 Appointment of Investigative Services for Redevelopment

WHEREAS, the Borough of Lindenwold has a need to acquire Investigative Services for Redevelopment pursuant to the provisions of the Fair and Open Process,

WHEREAS, the exact title of the appropriation to be charged is the Current Fund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to enter into a contract with ICU Investigations with a not to exceed amount of \$10,000.

#### 2021:40 Approve Emergency Management Plan

WHEREAS, the Borough of Lindenwold is vulnerable to damages from natural hazard events which pose a threat to public health and safety and could result in property loss and economic hardship;

WHEREAS A Multi-Jurisdictional Hazard Mitigation Plan (the Plan) has been developed through the work of the Southern Delaware Valley Region Steering Committee, the Camden County Hazard Mitigation Planning Committee, the Borough of Lindenwold Hazard Mitigation Working Group, and interested parties within the Borough of Lindenwold;



WHEREAS the Plan recommends hazard mitigation actions that will protect people and property affected by natural hazards that face the Borough of Lindenwold, that will reduce future public, private, community and personal costs of disaster response and recovery; and that will reinforce the Borough of Lindenwold's leadership in emergency preparedness efforts;

WHEREAS the Disaster Mitigation Act of 2000 (P.L. 106-390) (DMA 2000) and associated Federal regulations published under 44 CFR Part 201 require the Borough of Lindenwold to formally adopt a Hazard Mitigation Plan subject to the approval of the Federal Emergency Management Agency to be eligible for federal funds for hazard mitigation projects and activities;

WHEREAS public meetings were held to receive comment on the Plan as required by DMA 2000;

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Lindenwold that:

1. The Plan is hereby adopted as an official plan of the Borough of Lindenwold.
2. The Borough of Lindenwold officials identified in the Mitigation Action Plan (Section 9) are hereby directed to implement the recommended actions assigned to them. These officials will report quarterly on their activities, accomplishments, and progress to the Borough of Lindenwold Hazard Mitigation Working Group.
3. The Borough of Lindenwold Hazard Mitigation Working Group will provide annual progress reports on the status of implementation of the Plan to Lindenwold's Governing Body. This report shall be submitted to the Governing Body in the beginning of the year.
4. The Borough of Lindenwold Hazard Mitigation Working Group will undertake periodic updates of the Plan as indicated in the Plan Maintenance Program (Section 10) but no less frequent than every five years.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lindenwold adopts the Camden County, New Jersey Multi-Jurisdictional Hazard Mitigation Plan dated 5/12/10 as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

#### 2021:41 Approve Mutual Aid & Assistance Agreement

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies police, emergency medical service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A:14-26 and 40A:14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD) -5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity, and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9-33 et seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

WHEREAS, The Director of The Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act", NJAC. 52:14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations: N.J.A.C. 5:75a et. seq., and

WHEREAS, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Camden and other municipalities including (but not limited to) municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, County of Camden and State of New Jersey as follows:

A. That the Borough of Lindenwold is hereby authorized and directed to enter into the Camden County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof on the terms and conditions contained herein.

B. That the Mayor of the Borough of Lindenwold is hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Borough of Lindenwold.

C. That the Emergency Management Coordinator is hereby authorized and directed to forthwith forward a copy of this resolution and an executed copy of Schedule A of the agreement to the offices of the County Office of Emergency Management for review and filing by the appropriate Fire, EMS and County Prosecutor or his designee as appropriate.

**2021:42 Appointment of Recycling Coordinator**

WHEREAS, there is a need for a Recycling Coordinator for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Craig Wells is hereby appointed as Recycling Coordinator for the Borough of Lindenwold for the year 2021.

**2021:43 Appointment of Crossing Guards**

WHEREAS, New Jersey Statute requires the school crossing guards be appointed every year.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the following school crossing guards are hereby appointed for the year 2021:

1. George Coppinger
2. Courtney Coppinger
3. Mildred Clay
4. Gail Conway
5. Gina House
6. Karen Jennett
7. Anna Moore
8. Lisa Mosquera
9. Ronald Rosen
10. Carol Saler
11. Patrick Vincent
12. Evelyn Wolford
13. Renee' Woodruff

**2021:44 Appointment of Library Members**

WHEREAS, there is a need for members to the Library Advisory Board for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that the following be and are hereby appointed as members to the Library Advisory Board:

Andrew Rodgers	12/31/23
Phylliss Burlap	12/31/23

**2021:45 Appointment of Tax Appeal Counsel**

WHEREAS, the Borough of Lindenwold has a need to acquire a solicitor to handle tax appeals pursuant to the provisions of the Fair and Open Process,

WHEREAS, the term of this contract is one year coming January 1, 2020 and ending December 31, 2020, and

WHEREAS, the exact title of the appropriation to be charged is the Current Fund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to enter into a contract with Steven Eisner with a not to exceed amount of \$25,000.

BE IT FURTHER RESOLVED that, a copy of this resolution shall be published in the official newspaper as required by law within 10 days of its passage.

**2021:46 Appointment of Coordinator on Aging**

WHEREAS, there is a need for a Coordinator on Aging for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Sandi Sinon be appointed as the Coordinator on Aging for the Borough of Lindenwold for the year 2021.

**2021:47 Civil Rights Policy**

WHEREAS, it is the policy of the Borough of Lindenwold to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Lindenwold has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough of Lindenwold that:

Section 1: No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional

rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a

governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's website.

Section 9: This resolution shall take effect immediately.

#### 2021:48 IRS Arbitrage Requirements

WHEREAS, the Internal Revenue Service is now requiring issuers of tax exempt obligations to have adequate policies and procedures to monitor the arbitrage requirements and non-qualified issuer requirements; and

WHEREAS, the Borough of Lindenwold is subject to these requirements since the Certified Finance Officer annually issues tax exempt obligations; and

WHEREAS, the Mayor and Council for the Borough of Lindenwold, wishes to fully comply with the requirements established by the Internal Revenue Service;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the following procedures are hereby adopted:

#### I. ARBITRAGE

- A. Obtain and retain a copy of IRS Form 8038G or 8038GC;
- B. Obtain and retain a copy of the Non-Arbitrage Certificate;
- C. Determine whether an exception to arbitrage has been met, based on the following criteria:
  1. Small Issuer;
  2. Six-month spending exception;
  3. Eighteen-month spending exception;
  4. Two-year construction exception;
- D. If not, then determine:
  1. Was a bond year chosen in the non-arbitrage certificate? If not, then discuss with the financial advisor and/or auditor the most advantageous period to choose;
  2. Should an arbitrage calculation be prepared annually, or upon the fifth anniversary of the bond year?
    - a. Consideration should be given to the fact that positive arbitrage must be rebated to the IRS 60 days after the end of each fifth bond year, or 60 days after all proceeds are expended;
    - b. Prepare, or contract to have prepared, the arbitrage calculation;
    - c. Rebate any positive arbitrage to the IRS (if unspent proceeds still exist, then only 90% of the liability must be rebated);

E. The Chief Financial Officer shall be responsible for monitoring the above compliance, as well as maintaining receipt (including investment earnings) and disbursement records in sufficient detail, such that compliance can be met.

#### II. NON-QUALIFIED ISSUE MONITORING

- A. Determine if the issue, or a portion of the issue, was used to finance local government facilities;
- B. If not, then no future monitoring is required;
- C. If "yes," the following must be performed until the issue is fully paid:

1. Monitor the facility that was constructed or renovated with the proceeds of the issue to determine whether any of the following conditions were met;
  - a. Sale of the facility;
  - b. Lease of the facility;
  - c. Non-qualified management contract;
  - d. Non-qualified research contract;
  - e. Special legal entitlement;
2. If none of the conditions were met, then no further action is required;
- D. If any of the conditions were met, then the following must be addressed:
  1. Did any of the above-mentioned events, either individually or collectively, represent greater than 5% of the use of the facility?
  2. If "no," then nothing further is required;
  3. If "yes," remedial action (an action that causes the issue to meet the private activity test, i.e. less than 5%) must be taken;
- E. The Chief Financial Officer, in conjunction with the Administrator, will be responsible for monitoring the above compliance. Bond Counsel should be consulted when necessary.

#### 2021:49 Administrative Authorization to Pay Bills

BE IT RESOLVED that the following vendors are hereby approved for administrative authorization in lieu of vendor certification for the payment of bills for the year 2021:

AT&T Mobility  
 Atlantic City Electric  
 BJ's Wholesale Club  
 Camden Co. Dept. of Health & Human Services  
 Camden County Municipal Utilities Authority  
 Casa Payroll  
 Comcast  
 Comcast Business  
 Enterprise FM Trust  
 Federal Express  
 Kyocera  
 Homeward Bound (Camden Co. Animal Shelter)  
 Leaf Funding, Inc.  
 Library Magazines and Subscriptions  
 Megallen Hill/LineSystems  
 Neopost/ITS/Quadient  
 New Jersey American Water Company  
 Pitney Bowes  
 Ricoh USA, Inc.  
 State of NJ Regional Lab  
 South Jersey Gas Co.  
 U.S. Postal Service  
 U.S.A. Mobility  
 United Parcel Service  
 Verio Inc  
 Verizon  
 Verizon Wireless  
 Xerox

#### 2021:50 Cash Management Plan

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by resolution, passed by a majority of the membership thereof, approve a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Borough of Lindenwold.
2. The attached Cash Management Plan includes a policy statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit, and

BE IT FURTHER RESOLVED that a certified copy of this resolution with the Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Borough.
- B. The Borough Auditor
- C. All appropriate depositories

**2021:51 Award State Contracts for 2021**

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Borough of Lindenwold has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Borough of Lindenwold intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Borough of Lindenwold authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lindenwold ) pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the Borough of Lindenwold and the Referenced State Contract Vendors shall be from January 1, 2021 to December 31, 2021.

**Referenced State Contract Vendors****Commodity/Service Vendor State Contract #**

Auto Parts & Supplies	Eastern Auto Parts	#86011
Fuel	Majestic Oil Co. gasoline	#19-Food-01098
	Diesel	#19-Fleet-00972
Vehicles/Trucks	Winner Ford	#81165,#88728,#88726
Police Supplies & Eq.	Eagle Point Gun Shop	#17-Fleet-00721
	Lawman	#17-Fleet-00740
	Atlantic Tactical	#17-Fleet-00732
	General Sales Admin.	#17-Fleet-00760
	T/A Major Police Supply	
	Draeger Inc.	#17-Fleet-00784
Communication Eq. & Access.	NJ Business Systems	#83899
Communication Wiring Serv.	NJ Business Systems	#88738
Data Communications	AT&T	#85944
	Verizon	#85943
Tires and tubes	Goodyear Tire Co.	#20-Fleet-00948
	Bridgestone Americas	#19-Fleet-00708
Library Supplies	Ebsco	#86068
	Brodart Co.	#83737
	Demco	#17-Food-00246
Postage Equipment	Neopost USA Inc.	#41267
Postage Supplies	Widmer Time Recorder Inc	# 41260
Vital Printing Supplies	RR Donnelley	#89453
Computer software & services	CDW Government LLC	#89849
Computer Supplies	Hewlett Packard Ent.	#88130/#40116
Copier	Ricoh	#40467
	Xerox Corporation	#40469
	Kyocera Document Solutions	#40465
Maint. & Repair-Vehicles	Houpt Truck Service	#89275
Vehicle Maintenance & Repair		
	H.A. De Hart & Son Parts Repair	#88264
	Transaxle Corporation	#85849
	General Spring Co.	#89283
Metal Fabrication	Joseph Fazzio, Inc.	#84215
Garage Bay Doors	Merchantville Overhead Door Co	#85293
Office Furniture	Hon Company	#19-Food-00927
Office Supplies	WB Mason	#0000003

Phone Systems	EXTEL COMMUNICATIONS	#80807
Radio Communication	MOTOROLA COMMUNICATION	#83909
Signs	GardenState Highway Prod.	#87100 /#86462
Truck Equipment/Parts	Granturk Equipment Co.	#85858
	Transaxle Corporation	#85849
Hot Mix Asphalt (HMA)	American Asphalt Co Inc	#19-Fleet-00638
Aboveground Fuel Tanks	E O Habhegger Co Inc	#42312&#42261

**2021:52 Video Recording Policy**

WHEREAS, there is a need in the Borough of Lindenwold for Guidelines for the Public Video Recording of Meetings, and

WHEREAS, the Borough Solicitor has prepared the Guidelines which will be made available to the Public.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold to adopt the Guidelines for the Public Video Recording of Meetings.

**2021:53 Public Comment Policy**

WHEREAS, there is a need in the Borough of Lindenwold for Guidelines for Public Comment during Meetings, and

WHEREAS, the Borough Solicitor has prepared the Guidelines which will be made available to the Public.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold to adopt the Guidelines for Public Comment during Meetings.

**2021:54 Tort Claim Form**

A RESOLUTION OF THE BOROUGH OF LINDENWOLD ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THEBOROUGH OF LINDENWOLD IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Lindenwold is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

WHEREAS, the Borough of Lindenwold deems it advisable, necessary and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED, by the Mayor and the Council of the Borough of Lindenwold that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Lindenwold; and,

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Lindenwold, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

**2021:55 Authorized Signatures**

WHEREAS, during the course of business for the Borough of Lindenwold signatures are required, and  
WHEREAS, there is a need to designate authorized personnel to sign said documents prior to a Council Meeting, and

WHEREAS, the Mayor in his official capacity usually signs said documents with the approval of Council, and

WHEREAS, the Borough Administrator has also been authorized to sign official documents in the absence of the Mayor, and

WHEREAS, it is the duty of the Borough Clerk to attest to such signatures.

THEREFORE, BE IT RESOLVED by Mayor and Borough Council of the Borough of Lindenwold that the Mayor or the Business Administrator is hereby authorized to sign official documents along with the Borough Clerk as necessary with the information being provided to the Borough Council.

**2021:56 Authorization to cancel Property Taxes under \$10 & Sewer Taxes under \$1**

WHEREAS, N.J.S.A. 40A:5-17.1 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00, and

WHEREAS, N.J.S.A. 40A:5-17.1 allows for the cancellation of sewer tax refunds or delinquent amounts in the amounts of less than \$1.00, and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00 and cancellation of sewer tax refunds or delinquent amounts in the amounts of less than \$1.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, County of Camden, State of New Jersey that the Tax Collector is hereby authorized to cancel property tax and sewer amounts as deemed necessary, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and the Borough Auditor.

#### 2021:57 Setting Costs of Mailing Tax Sale Notice

WHEREAS, at any time before a scheduled tax sale, the collector shall receive payment of the amount due on any property, with the interest and costs incurred up to the time of payment, and;

WHEREAS, the taxpayer shall pay the full amount advertised which includes the cost of sale, at two percent of the total delinquency not to be less than \$15.00 nor more than \$100.00, and now must be paid as part of costs, in order to remove the property from sale and

WHEREAS, this is set in the statute NJSA 54:5-26-NJSA 54:5-29-NJSA 54:5-38, and

WHEREAS, the Tax Collector may mail NOTICE OF SALE for no more than two weeks and advertise no less than 2 weeks, with the official tax sale held the following week, and

THEREFORE, BE IT RESOLVED that costs incurred including advertisement be set at the two percent delinquency of not less than \$15.00 nor more than \$100.00 and be collected in order for the property to be removed from said tax sale along with any delinquencies and interest due.

THEREFORE, BE IT FURTHER RESOLVED that the costs incurred for each mailing of NOTICE OF SALE, if sent, be set at \$25.00 per mailing, and be collected in order for the property to be removed from said tax sale.

#### 2021:58 Award Contract Camden Co. Animal Shelter

WHEREAS, the Borough of Lindenwold has an agreement with Camden County for providing animal shelter services, and

WHEREAS, the official name is Homeward Bound Pet Adoption Center, Inc., and

WHEREAS, the Borough of Lindenwold wishes to maintain this agreement for the benefit of its residents, and

WHEREAS, the agreement for services starts on January 1, 2021.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold renew the agreement for animal holding with Camden County Animal Shelter, 125 County House Road, Blackwood, NJ 08012 in the amount of \$4,270.83 per month with additional charges as outlined in the agreement.

#### 2021:59 Cooperative Vendors

Authorizing Contracts With Certain Approved Cooperative Contract Vendors For Contracting Units Pursuant To N.J.S.A. 40A:11-11(5)

WHEREAS, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-11(5) specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the EDUCATIONAL SERVICES COMMISSION of New Jersey is a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, the National Joint Powers Alliance is a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, the Borough of Lindenwold participates in a co-op with Enterprise Fleet Management; and

WHEREAS, the Borough of Lindenwold has participated in the Cooperative Purchasing Program administered by National Inter-Governmental Purchasing Alliance Company, an Affiliate of OMNIA Partners, Inc. ("National IPA") for the purchase of goods, products and services; and

WHEREAS, the Borough of Lindenwold participates in a co-op with Cherry Hill Cooperative Pricing System; and

WHEREAS, the Borough of Lindenwold became a member of the North Jersey Wastewater Cooperative Pricing System, NJWCPS, effective September 26, 2018; and

WHEREAS, these Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, the Borough of Lindenwold wishes to participate as an affiliate member of these Co-ops to acquire goods and services which may be needed; and

WHEREAS, there is no participation fee to be an affiliate member or to use these Co-ops; and

WHEREAS, the Borough of Lindenwold has entered into a Participation Agreement with these Co-ops.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Lindenwold, County of Camden and State of New Jersey, that the appropriate municipal officials are hereby authorized to execute a Participation Agreement for Affiliate Membership in the above named Co-ops; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Lindenwold pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against

the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

#### 2021:60 Mitigation Plan

A Resolution of the Borough of Lindenwold adopting the Mitigation Plan for Four New Jersey Counties

WHEREAS, the Borough of Lindenwold recognizes the threat that natural hazards pose to people and property within Lindenwold; and

WHEREAS, the Borough of Lindenwold has participated in the preparation of the Mitigation Plan for Four New Jersey Counties, a multi-jurisdictional, multi-hazard mitigation plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Mitigation Plan for Four New Jersey Counties includes:

- The Regional Hazard Mitigation Plan and Annexes that include summary information common to all participating jurisdictions in the four county region, and
- The Borough of Lindenwold Appendix that identifies mitigation goals, strategies, and measures specifically for Lindenwold to reduce or eliminate long-term risk to people and property from the impacts of future hazard events and disasters; and

WHEREAS, adoption by the Borough of Lindenwold demonstrates commitment to hazard mitigation and achieving the goals outlined in the Mitigation Plan for Four New Jersey Counties.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Lindenwold, Camden County, New Jersey, that:

The Borough of Lindenwold adopts the Mitigation Plan for Four New Jersey Counties and the Lindenwold Appendix including authorizing the formation and duties of the Lindenwold Hazard Mitigation Working Group (Working Group) as follows:

1. The Working Group shall be convened by the Lindenwold Emergency Management Coordinator and will include representatives of the following departments, agencies, and organizations and other interested parties:

Craig Wells	Office of Emergency Management	Emergency Management Coordinator
Wayne Hans	Code Enforcement	Code Enforcement Officer
Joseph DiDomenico	Borough of Lindenwold	Councilman
Derek Leary	Construction Office	Construction Official

2. The Working Group shall convene to conduct plan implementation and maintenance activities as identified in the Regional Hazard Mitigation Plan and Lindenwold Appendix including monitoring, evaluation, and updating the Lindenwold Appendix and providing annual reports to the Borough of Lindenwold's Mayor and Governing Body and the Camden County Office of Emergency Management.

#### 2021:61 Volunteer Tuition Credit Program

WHEREAS, the Mayor and Borough Council of the Borough of Lindenwold in the County of Camden deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Lindenwold, and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold in the County of Camden that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality, and

BE IT FURTHER RESOLVED, that the Borough Clerk or designee is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is on file in the Borough Clerk's office.

#### 2021:62 Appointment of Green Team under Environmental Commission

WHEREAS, the Borough of Lindenwold created the Environmental Commission as a municipal advisory body pursuant to P.L. 1968, c. 245 (N.J.S.A. 40:56A-1 et seq.), and

WHEREAS, the Borough of Lindenwold has a need to create specific members from this Commission to be known as the "Green Team" in order to participate in the Sustainable Jersey program created by the State of New Jersey, and

WHEREAS, the Mission of the Borough of Lindenwold Sustainable Jersey Green Team, in coordination with the Lindenwold Environmental Commission will advise the Borough on ways to improve municipal operations with environmentally appropriate initiatives which are economically and environmentally sound through research and evaluation, and

WHEREAS, the following are hereby appointed for a term of January 1, 2021 to December 31, 2021:



Mayor Richard Roach, Jr.  
Councilwoman Linda Hess  
Councilman Joseph DiDomenico  
Business Administrator Dawn S. Thompson  
Public Works Supervisor Craig Wells  
Environmental Secretary Nancy DiDomenico

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council for the creation of the “Green Team” under the Environmental Commission and to include the members listed above.

**2021:63 Redevelopment Tax Appraisal Co.**

WHEREAS, the Borough of Lindenwold has a need to acquire the services of a Real Estate Appraiser, and

WHEREAS, the Borough of Lindenwold did advertised and received bids on October 12, 2017 for this multi-phase project, and

WHEREAS, McHale & Associates, Inc. was the sole bidder, and

WHEREAS, McHale & Associates, Inc. has been recommended as the Real Estate Appraiser for the Borough of Lindenwold, and

WHEREAS, this is to assist with the Redevelopment Program initiated by the Borough of Lindenwold under Ordinance 2017-15. And

WHEREAS, funds will be available from an escrow account that will be established.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to appoint McHale & Associates, Inc.

**2021:64 Redevelopment Title Search Co.**

WHEREAS, the Borough of Lindenwold has a need to acquire the services by a Title Company, and

WHEREAS, the Borough of Lindenwold did advertised and received bids on October 12, 2017 for this multi-phase project, and

WHEREAS, Brennan Title Abstract was the sole bidder, and

WHEREAS, Brennan Title Abstract has been recommended as the Title Company for the Borough of Lindenwold, and

WHEREAS, this is to assist with the Redevelopment Program initiated by the Borough of Lindenwold under Ordinance 2017-15, and

WHEREAS, funds will be available from an escrow account that will be established.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the Mayor and Borough Clerk to appoint Brennan Title Abstract.

**2021:65 Proclaim August 1 as Anthony Dixon Day**

Whereas, Anthony Dixon was born on April 6, 1984, the youngest of five children to Alexander M. and Jacquelyn C. Dixon; and

Whereas, Anthony’s family moved to Lindenwold when Anthony was ten and fondly remembers his love of fast cars; and

Whereas, After graduation from Overbrook Reginal High School, he enlisted in the army where he completed his basic training in Fort Knox, Kentucky; and

Whereas, Anthony Dixon was stationed in Schweinfurt, Germany where he was a scout for the Army's 1st Squadron, 4th Cavalry, 1st Infantry Division; and

Whereas, In Germany, Anthony met his fiancée, Elis Deniz (Icoz) of Rothenburg, and he was able to rent a BMW to zoom down the Autobahn; and

Whereas, Anthony Dixon was then transferred to Iraq with his unit; and

Whereas, On August 1, 2004 while Anthony was at his guard post in Samarra, an explosive device was detonated.

Now, Therefore, Be It Proclaimed that Anthony Dixon be hereby remembered and honored on August 1, 2021 by the Mayor and Borough Council of the Borough of Lindenwold; and

Therefore, Be It Further Resolved by the Mayor and Borough Council of the Borough of Lindenwold to proclaim August 1 as Anthony Dixon Day.

**2021:66 Shared Service for Qualified Purchasing Agent**

WHEREAS, the Borough of Lindenwold recognizes that it is imperative to search for efficient means to reduce spending through creative and innovative ideas and programs which benefit their community, and

WHEREAS, the “Uniform Shared Services and Consolidation Act”, N.J.S.A 40A:65-1 et seq. (the “Act”), authorizes local units of the State of New Jersey to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction, and

WHEREAS, the Borough of Lindenwold is in need of the services for a Qualified Purchasing Agent, and

WHEREAS, Brooklawn Borough is willing to enter into a shared service with the Borough of Lindenwold for this service.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the Mayor and Borough Clerk are hereby authorized to execute the agreement with the Borough of Brooklawn for the services of a Qualified Purchasing Agent for the salary of \$2,500.

2021:67 Appointment of Environmental Commission Engineer

WHEREAS, there exists an advisory board known as the Environmental Commission for the Borough of Lindenwold, and

WHEREAS, this advisory board may have a need to require engineering services, and

WHEREAS, T and M had submitted a proposal regarding engineering services under the Fair and Open Process.

THEREFORE, BE IT RESOLVED by the Mayor with Council approve T and M to be appointed for engineering services for the year ending December 31, 2021 with a not to exceed amount of \$7,500.

2021:68 Participate in Police Program

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Governing Body of the Borough of Lindenwold that the Lindenwold Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Lindenwold Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Lindenwold Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Lindenwold Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes: and

BE IT FURTHER RESOLVED that the Lindenwold Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Lindenwold Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

2021:69 Award Animal Control Officer

WHEREAS, the Borough of Lindenwold has an agreement with Independent Animal Control Services, and

WHEREAS, this agreement has an extension for the Borough of Lindenwold at the same proposed rates, and

WHEREAS, the Borough of Lindenwold wishes to maintain these services for 2020, and

WHEREAS, this agreement for Animal Control Services is for an additional term ending December 31, 2020, unless terminated by either party with thirty (30) day notice.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold accepts the agreement for Animal Control Services with Independent Animal Control Services in the amount of \$1,300.00 per month.

#### 2021:70 Public Compliance Officer

WHEREAS, the New Jersey Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (hereafter Division of Contract Compliance) is charged with enforcing N.J.S.A. 10:5-31 et seq., and

WHEREAS, N.J.A.C 17:27-3.2 requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer, and

WHEREAS, in compliance with said regulations, the Borough of Lindenwold wishes to appoint an officer or employee to serve as its Public Agency Compliance Officer,

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that is Deborah Jackson is hereby appointed as Public Agency Compliance Officer for the Borough of Lindenwold for the year 2021.

#### 2021:71 Phoenix Advisors

WHEREAS, the Borough of Lindenwold has a need for a registered Municipal Advisor in order to comply with the regulations of the Securities and Exchange Commission, and

WHEREAS, this agreement is subject to an annual renewal unless terminated by either parties with thirty (30) day written notice, and

WHEREAS, the Borough of Lindenwold has previously appointed Phoenix Advisors, LLC in order to comply with these rules and regulations and provide for the continuing disclosure services on behalf of the Borough of Lindenwold.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Lindenwold authorizes the acceptance of the agreement with Phoenix Advisors, LLC with a not to exceed amount of \$2,500.

#### 2021:72 Safe And Secure Grant

BE IT RESOLVED by the Borough of Lindenwold Mayor and Council of Lindenwold, , in the County of Camden, and State of New Jersey, as follows:

1. The Borough of Lindenwold is authorized to accept a subaward grant from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General, in the amount of \$48,600.00, under the Safe and Secure Communities Program, Grant No. 21-0422, with a Match - Fringe Benefits, for a total program cost of \$48,600
2. Mayor Richard E. Roach, Jr. and Chief Michael McCarthy, Jr. are authorized to execute and the Borough Clerk to attest to a Subgrant Award in connection with this grant, and any and all documents in connection with this grant
3. The Borough of Lindenwold is accepting this grant of funds for the purpose described in the application.
4. Subaward Period: March 14, 2021 to March 13, 2022.
5. A certified copy of this resolution shall be provided by the Office of the Borough Clerk to each of the following:
  - a. Mayor Richard E. Roach, Jr.
  - b. Borough Council
  - c. Business Administrator/CMFO
  - d. Police Department, Attention: Chief Michael McCarthy, Jr.
  - e. State of New Jersey  
Office of the Attorney General  
Department of Law and Public Safety  
PO Box 080  
Trenton, NJ 08625-0080

Motion was made by Councilwoman Randolph-Sharpe, second by Councilwoman Hess that all bills that have been properly audited be approved for payment. Roll call vote was unanimous in the affirmative. Motion carried.

Councilman Strippoli nominated Councilwoman Randolph-Sharpe for the President of Council. No other nominations were received.

Mayor Roach opened the meeting to Council

Councilwoman Sinon thanked everyone for their support during this first term stating she has learned a lot. She will continue to work with providing as much information regarding the pandemic to the community as possible. She wished everyone a nice New Year.

President Randolph-Sharpe congratulated the candidates especially during these difficult times. She also thanked Council for the re-appointment as Council President. She wished everyone a great and safe New Year.

Councilman Jackson congratulated the candidates on their reappointment. He wished everyone a fantastic New Year.

Councilwoman Hess thanked everyone for her re-election. She will continue to do her best serving on Council and her departments. She looks forward to a good year.

Councilman Strippoli wished everyone a very happy, healthy and prosperous 2021.

Councilman DiDomenico congratulated Sandi and Linda on re-election and looks forward to working with them. He wished everyone a happy and healthy New Year.

Business Administrator congratulated Councilwoman Sinon and Councilwoman Hess. She looks forward to working with both again. She wishes everyone a happy, healthy, and prosperous New Year. 2020 was rough but we got through it. She stated that she is looking forward to the New Year.

Mayor Roach echoed the same sentiments that were already expressed. He congratulated both on their successful re-election. He presented the COVID update with 1,366 total cases to date and 13 deaths. He encourages everyone to stay safe and hope for a better and prosperous New Year.

Mayor Roach opened the meeting to the Public.

Diane Veteri, resident, questioned the goals for this year as we have the highest crime and lowest performance schools. Mayor responded that he will have to get back to her on that. She questioned the pilot programs. The Borough Solicitor responded that generally it is for areas in need of redevelopment. Taxes were discussed. She questioned why there were four. The Solicitor responded that he could not speak about the prior pilots as he was not involved. The Arborwood was an area in need of redevelopment due to the high crime and low payment of taxes. He was able to provide statistics. This was a substantial loss to the Borough of Lindenwold with the tax payers bearing the burden. In addition, he had cause to visit this property and saw the poor conditions that the residents were forced to live in. Due to the pilot, the Borough will see a significant increase in receipts of taxes and improved living conditions. He commends the Mayor and Council for their courage, foresight, and efforts necessary for this positive outcome.

Talib Henderson, resident, asked why the youth football program was canceled. He quoted the CDC statistics. The Mayor responded that it was due to the Governor's guidelines. Council continued to discuss with the resident the current guidelines. Mayor will contact the state for an update.

There being no one else desiring the floor, the Mayor closed the meeting to the public.

Motion was made by Councilman Strippoli, second by Councilwoman Sinon that the meeting be adjourned. Voice vote was unanimous in the affirmative. Motion carried.

DATED: January 27, 2021

---

Deborah C. Jackson, RMC  
Borough Clerk