

Resolution 2018:74 - Executive Session

BE IT RESOLVED by the Mayor and Council of the Borough of Lindenwold that the Mayor and Council are now going into closed session to discuss legal matters, Fee Schedule, Yearbook Ad, Personnel-Tax, and Animal Control Services

Motion was made by President Randolph-Sharpe, second by Councilwoman Hess that Resolution 2018:74 be adopted as read. Voice vote was unanimous in the affirmative. Motion carried.

Motion was made by President Randolph-Sharpe, second by Councilwoman Sinon to go out of executive session. Voice vote was unanimous in the affirmative. Motion carried.

Sunshine Law - Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be audio and video recorded for possible later playback.

Flag Salute. Mayor Roach asked for a moment of silence for school shooting in Florida.

Roll Call of Council Members Present: Hess, Jackson, Sinon, Strippoli, President Randolph-Sharpe, and Mayor Roach

Excused absence: Councilman DiDomenico

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that the Council Minutes for January 24, 2018 be adopted as presented. Roll call vote was unanimous in the affirmative. Motion carried.

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that all bills that have been properly audited be approved for payment. Roll call vote was unanimous in the affirmative. Motion carried.

The following reports have been filed and are available in the respective offices for review and will be included in the minutes:

a. Treasurer's Report December	\$27,570.59
January	\$ 3,050.63

First Reading Ordinance 2018-1 Fee Schedule

AN ORDINANCE AMENDING CHAPTER 150 OF THE BOROUGH OF LINDENWOLD FEE SCHEDULE

WHEREAS, the municipal governing body of the Borough of Lindenwold wishes to ensure consistency in its provisions, and

WHEREAS, an update in the fee schedule has been recommended for the efficiency of the functions for the Borough of Lindenwold.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the municipal governing body of the Borough of Lindenwold, as follows:

107.3 Mercantile Fee	
Business	License fee
Yard sale(after 2)	\$25.00 per sale per day

Section 150-11 Alcoholic beverages

	Type	Fee
Alcoholic beverages licenses and fees (per year):		
Plenary retail consumption license		\$1,725
Plenary retail distribution license		\$1,725
Seasonal retail consumption license		\$1,725
Club license		\$ 188

Rename and replace Section 150-28 Property Inspection

Added 4-28-2003 by Ord. No. 1130; amended 5-12-2004 by Ord. No. 1149; 11-12-2008 by Ord. No. 1240]

A. Change in occupancy:

- (1) Inspection of property: \$50.
- (2) Reinspection: \$50.
- (3) Administration fee to be assessed for any change of inspection date or unit number more than once and that fees must be paid before a change is made: \$20.

B. Change in ownership of multiple dwellings containing three or more dwelling units:

- (1) Inspection of property: \$40 per unit.
- (2) Administration fee to be assessed for any change of inspection date or unit number more than once and that fees must be paid before a change is made: \$20.

C. Change of ownership, all other dwellings:

- (1) Inspection of property: \$50.
- (2) Reinspection: \$50.

(3) Administration fee to be assessed for any change of inspection date or unit number more than once and that fees must be paid before a change is made: \$20.

D. Application fee for residential structures: \$50.

[Added 11-5-2014 by Ord. No. 2014-01]

E. All fees are nonrefundable in this section.

This ordinance shall take effect upon proper passage and publication according to law.

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that Ordinance 2018-1 be adopted on first reading, published according to law, with second reading being held at next regular scheduled meeting. Roll call vote was unanimous in the affirmative. Motion carried.

CONSENT AGENDA: The items listed below are considered routine by the Borough of Lindenwold and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that Resolution 2018:75 to 2018:89 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

Resolution 2018:75 Retirement for Deputy Tax Collector

WHEREAS, it is the intent of the Deputy Tax Collector to retire after twenty-five years of service to the Borough of Lindenwold, and

WHEREAS, the Deputy Tax Collector has accumulated both vacation and sick time due to her length of service, and

WHEREAS, the Deputy Tax Collector has requested that the accumulated vacation and sick time be exhausted prior to her retirement, and

WHEREAS, a review has been completed with her last working day scheduled for June 25, 2018 and the retirement date of January 1, 2019.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the retirement of the Deputy Tax Collector be accepted as set forth in this resolution.

Resolution 2018:76 Release Escrow for K & S Storage

WHEREAS, K & S Storage submitted the required escrows for Block 238, Lots 1 & 1.08, and

WHEREAS, they have requested a refund of the unexpired balances due to the completion of the project, and

WHEREAS, a review was completed by Environmental Resolution and due to the age of the project recommended that the balances be released, and

WHEREAS, a review of this account shows unexpired balances in the amount of \$6,833.87 and \$1,565.80.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the funds for K & S Storage in the amount of \$6,833.87 and \$1,565.80 be released.

Resolution 2018:77 Release Performance Bond for WaWa(White Horse Pk)

WHEREAS, WaWa located at 421 S. White Horse Pike submitted a maintenance bond in the amount of \$22,752 for improvements for Block 151, Lot 2.01 in Lindenwold, NJ, and

WHEREAS, the engineer has reviewed the project and authorized the release as the two year maintenance bond has been satisfied and the escrow fees have been paid.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that this bond be released.

Resolution 2018:78 Amending The 3-Year Cooperation Agreement With The County Of Camden

WHEREAS, the Borough of Lindenwold and the County of Camden wish to establish a cooperative means of conducting certain eligible community development and affordable housing activities; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-4 et seq.) permits local units such as counties and municipalities to enter into agreements for the provision of joint services; and

WHEREAS, Title 1 of the Housing and Community Development Act of 1974, the Housing and Urban-Rural Recovery Act of 1983, the HOME Program Act of 1991, and the Emergency Solutions Grant, as amended, provides federal funds being made available to Camden County for use to carry out eligible Community Development Activities therein; and

WHEREAS, the Borough of Lindenwold will propose certain activities to be carried out under the 2018, 2019 and 2020 Community Development, HOME Programs and Emergency Solutions Grant programs; and

WHEREAS, the aforesaid activities are in the best interest of the Borough of Lindenwold and the County of Camden;

NOW, THEREFORE, BE IT RESOLVED, by the GOVERNING BODY of the Borough of Lindenwold that the 2018 to 2020 Cooperation Agreement be adopted;

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its enactment.

Resolution 2018:79 -Application for Safe and Secure

WHEREAS, the Borough of Lindenwold wishes to apply for funding for a project under the Safe and Secure Communities Program, and

Whereas, the Borough of Lindenwold Borough Council has reviewed the accompanying grant award letter #18-0422 for \$90,000.00 and has accepted responsibility to match the award with "fringe" or "fringe benefits" or the specific fringe or match dollar amount totaling \$334,311.00 and has approved said request for the grant period March 14, 2018 through March 13, 2019, and

WHEREAS, the Borough of Lindenwold is a Unit of Government that is authorized to accept the award, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Lindenwold for the purpose described in the application.

THEREFORE, BE IT RESOLVED by the Lindenwold Borough Council that:

1. As a matter of public policy the Borough of Lindenwold wishes to participate to fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

Resolution 2018:80 Award State Contract for Fuel Upgrades

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), by Resolution 2018:51 approved the State Contract Vendor E. O. Habhegger; and

Whereas, the state contract number for E. O. Habhegger is #A42261; and

Whereas, the Borough of Lindenwold has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas a quote for the total cost of \$7,964.26 has been received.

Now, Therefore, Be It Resolved, that the Borough of Lindenwold authorizes the purchase of fuel management system upgrades pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lindenwold pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

Resolution 2018:81 Cancel Delinquent Sewer Balances

WHEREAS, the following 2017 1st and 2nd quarter sewer delinquent amounts were not properly transferred to the Borough held liens in June 2017 as listed below, and

Certificate Number	Block	Lot	Quarters Not Transferred
17-00004	50	12	76.50
17-00008	187	14	69.50
17-00010	240	4.05 C1209	16.72
17-00014	243	7.01 C3406	76.50
17-00019	243	7.01 C3911	38.25
17-00020	243	7.01 C4018	76.50
17-00021	243	7.01 C4215	76.50
17-00022	243	7.01 C4319	76.50
17-00024	243	7.02 C1012	29.05
17-00028	243	7.04 C1805	76.50
17-00029	243	7.04 C1907	3.23
17-00031	243	7.04 C2008	<u>76.50</u>
			\$692.25

WHEREAS, these liens were subsequently redeemed without these charges included unbeknownst to the redeeming party,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the Tax Collector cancel these balances from the Borough records.

Resolution 2018:82 Property Maintenance Lien

WHEREAS, the following property in the Borough of Lindenwold had property maintenance work done by the Lindenwold Public Works for Code Compliance, and

WHEREAS, lien should be put on the following property for the cost of performing this work:

Date	Block	Lot	Address	Amount
1/29/2018	113	2	129 Park Ave. (Excessive Trash)	\$250.02

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that lien be put on this property.

Resolution 2018:83 Award Construction for Laurel Rd. Pedestrian

WHEREAS, the Borough Clerk did advertise for and receive bids on February 8, 2018 at 10:00 a.m. for the FY2016 NJDOT Trust Fund Laurel Road Pedestrian Improvements, and

WHEREAS, the Certificate as to Availability of Funds is annexed hereto, and

WHEREAS, Addendum A is a list of the bidders, and

WHEREAS, Remington & Vernick Engineers has recommended that the contract for the FY2016 NJDOT Trust Fund Laurel Road Pedestrian Improvements be awarded to Diamond Construction, lowest bidder for Base Bid amount of \$112,617.61. This contract is to be awarded contingent upon the approval of the solicitor and the monies being available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that:

1. The contract for the FY2016 NJDOT Trust Fund Laurel Road Pedestrian Improvements be awarded to Diamond Construction, 35 Beaverson Blvd. Suite 12C, Brick, New Jersey lowest bidder for Base Bid amount of \$112,617.61. This contract is to be awarded contingent upon the approval of the solicitor and the monies being available.

2. The exact title of the appropriation to be charged to FY2016 NJDOT Trust Fund.
3. This resolution shall take effect immediately.

Resolution 2018:84 Additional State Contracts

AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Borough of Lindenwold has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Borough of Lindenwold intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Borough of Lindenwold authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lindenwold) pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the Borough of Lindenwold and the Referenced State Contract Vendors shall be from January 1, 2018 to December 31, 2018.

Referenced State Contract Vendors

Commodity/Service Vendor State Contract #

Vehicles/Trucks	Winner Ford	#88728
Police Supplies & Eq.	General Sales Admin T/A Major Police Supply	#81330

Resolution 2018:85 Award State Contract for Police Vehicles

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), by Resolution 2018:51 approved the State Contract Vendor Winner Ford to purchase vehicles for the Police Department; and

Whereas, the state contract number for Winner Ford is #88728; and

Whereas, there is an additional need for equipment for these vehicles, and

Whereas, General Sales Administration T/A Major Police Supply is a State Contract Vendor #81330, and

Whereas, the Borough of Lindenwold has the need on a timely basis to purchase goods or services utilizing State contracts; and

Now, Therefore, Be It Resolved, that the Borough of Lindenwold authorizes the Purchasing Agent to purchase vehicles from Winner Ford and General Sales Administration T/A Major Police Supply, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lindenwold pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Winner Ford

2018 Police Interceptor Utility 3@ \$27,068.00	\$81,204.00
Major Police Supply Quote #JM1535 for 1 vehicle	6,511.48
Major Police Supply Quote #GC2545 for 2 vehicles	<u>13,889.96</u>
Total	\$101,605.44

Resolution 2018:86 Award State Contract for Police Vehicle

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), by Resolution 2018:51 approved the State Contract Vendor Winner Ford to purchase vehicles for the Police Department; and

Whereas, the state contract number for Winner Ford is #88728; and

Whereas, there is an additional need for equipment for these vehicles, and

Whereas, General Sales Administration T/A Major Police Supply is a State Contract Vendor #81330, and

Whereas, the Borough of Lindenwold has the need on a timely basis to purchase goods or services utilizing State contracts; and

Now, Therefore, Be It Resolved, that the Borough of Lindenwold authorizes the Purchasing Agent to purchase vehicles from Winner Ford and General Sales Administration T/A Major Police Supply, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lindenwold pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services

are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Winner Ford	
2017 Police Interceptor Utility	\$26,206.00
Major Police Supply Quote #JM1536	<u>1,880.26</u>
Total	\$28,086.26

Resolution 2018:87 Award State Contract for Vehicle

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), by Resolution 2018:51 approved the State Contract Vendor Winner Ford to purchase vehicles for the Compliance Department; and

Whereas, the state contract number for Winner Ford is #88728; and

Whereas, the Borough of Lindenwold has the need on a timely basis to purchase goods or services utilizing State contracts; and

Now, Therefore, Be It Resolved, that the Borough of Lindenwold authorizes the Purchasing Agent to purchase vehicles from Winner Ford, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lindenwold pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Winner Ford	
2018 Police Interceptor Utility	\$28,551.00

RESOLUTION 2018:88 Award Animal Control Services

WHEREAS, the Borough of Lindenwold had an agreement with Camden Animal Control, and
 WHEREAS, Camden Animal Control is no longer handling Animal Control Services, and
 WHEREAS, the Borough of Lindenwold obtained proposals for Animal Control Services, and
 WHEREAS, after reviewing the proposals, Independent Animal Control Services was recommended, and
 WHEREAS, this agreement for Animal Control Services is for a one year term ending February 28, 2019, unless terminated by either party with thirty (30) day notice.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold accepts the agreement for Animal Control Services with Independent Animal Control Services in the amount of \$1,300.00 per month.

RESOLUTION 2018:89 PROPERTY LIEN

WHEREAS, the property located at 401 Gibbsboro Road currently known as Woodland Village, aka Coachman Manor LP, Block 243, Lot 1.01 has outstanding balances with the Borough of Lindenwold including but not limited to Trash Collection and Rental Registration, and

WHEREAS, the Borough of Lindenwold has reviewed these charges in the amount of \$19,656 for Trash Collection and \$30,900 for Rental Registration, and

WHEREAS, the owners of Woodland Village, aka Coachman Manor LP are delinquent in paying these outstanding balances.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that a property lien should be placed on 401 Gibbsboro Road currently known as Woodland Village, aka Coachman Manor LP, Block 243, Lot 1.01, in the total amount of \$50,556.00 and any additional outstanding balances that are due and accruing.

Department Reports

President Randolph-Sharpe presented the February Library Report for Councilwoman Hess. This report included the circulation of materials, wireless users, new members, and fees collected. Lindenwold baseball will be holding registrations at the Library. Connections Family Success Center will be moving back to the Lindenwold Library every Friday and the first Thursday evening and Saturday. Residents are welcomed to use these services and activities are free. President Randolph-Sharpe and Mayor Roach commended them on their service to the community. The High School is preparing for the graduation as well as the spring musical in March. Signups are scheduled for the spring sports. Things have been going well with a few reports about the Freshman Class which is calming down.

Business Administrator presented an update on the Berlin Road Streetscape Phase Two project and the upcoming Engineering Services for School 4,5, and High School. She announced that if any Junior or Senior needs a prom gown, gowns will be available for free at the Lindenwold Senior Center on Saturday, February 24.

Councilman Jackson presented the report for Code Enforcement including cars towed, violations, mercantile licenses and fees collected. Several groups have paid for the use of the Lindenwold Park including the N.J. Gators, Tournament, Homerun Derby, School uses, and Arc Walk a thon. Currently, there are numerous kids who want to play soccer but there are no volunteers.

Councilman Strippoli presented the Public Works report for January including trash collected, recycling collected, complaints, one pothole complaint and property maintenance. In the Sewer Department, he reported on the service calls, stoppages including main stoppages, emergencies and pump station repairs.

Councilwoman Sinon reported on the meeting for the Drug Alliance on January 31 which included discussions on the problem of overdoses. They will also be meeting with the Seniors to discuss misuse of medications.

Mayor reported on the upcoming activities planned this summer including two concerts, movies, and kid shows. Also, the Fire elections are this Saturday from 2 to 9pm.

Engineer's Report was brief by Anthony Chadwell of Remington and Vernick with updates on the traffic study at Egg Harbor Road, Laurel Road Pedestrian Improvements and request for additional funding to complete the reconstruction of South Carlton Street.

Mayor Roach opened the meeting to the public. There being no one desiring the floor, the Mayor closed the meeting to the public.

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that the meeting be adjourned. Voice vote was unanimous in the affirmative. Motion carried.

DATED: March 14, 2018

Deborah C. Jackson, RMC
Borough Clerk