

Mayor Roach called the meeting to order.

Executive Session 2018:125

BE IT RESOLVED by the Mayor and Council of the Borough of Lindenwold that the Mayor and Council are now going into closed session to discuss legal matters, Police matters, Personnel

Motion was made by Councilman Strippoli, second by Councilman DiDomenico that Resolution 2018:125 be adopted as read. Voice vote was unanimous in the affirmative. Motion carried.

Executive Session

Motion was made by Councilman Strippoli, second by Councilman DiDomenico to go out of executive session. Voice vote was unanimous in the affirmative. Motion carried.

Sunshine Law - Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be audio and video recorded for possible later playback.

Flag Salute

Roll Call of Council Members Present: DiDomenico, Hess, Jackson, Sinon, Strippoli, and Mayor Roach
Excused absence: President Randolph-Sharpe

Motion was made by Councilman Strippoli, second by Councilman Jackson that the Council Minutes and Executive Session for March 14, 2018 be adopted as presented. Roll call vote was unanimous in the affirmative. Motion carried.

Second Reading Ordinance 2018-2

CALENDAR YEAR 2018

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Council of the Borough of Lindenwold in the County of Camden finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$129,267.48 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Council of the Borough of Lindenwold, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Borough of Lindenwold shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$452,436.18, and that the CY 2018 municipal budget for the Borough of Lindenwold be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mayor Roach opened the meeting to the public. There being no one desiring the floor, the Mayor closed the meeting to the public.

Motion was made by Councilman Strippoli, second by Councilman DiDomenico that Ordinance 2018-2 be adopted as read on second reading. Roll call vote was unanimous in the affirmative. Motion carried.

Second Reading Ordinance 2018-3 Addition to Chapter 224-6 Parks and Recreation Areas

AN ORDINANCE ADDING TO CHAPTER 224 SECTION 6 OF THE BOROUGH OF LINDENWOLD PARKS AND RECREATION AREAS

WHEREAS, the municipal governing body of the Borough of Lindenwold wishes to ensure the beauty of the Borough’s park and recreation areas, and

WHEREAS, there currently exists a situation where there is a misuse of the area in front of the amphitheater in the park on United States Avenue that is being misused as an area for sport events involving numerous players with sport equipment, and

WHEREAS, this area is not able to sustain this type of activity.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the municipal governing body of the Borough of Lindenwold, the following is added:

Section 224-6

C. No sport activity is allowed on the grass in front of the amphitheater in the park on United States Avenue. All sporting activity is by permit only using the proper fields according to Chapter 224.

In addition, the Municipal Compliance Officer, Municipal Designee, the Chief of Police, any police officer of the Borough of Lindenwold or any taxpayer or resident of the Borough may make complaint in the Municipal Court of the Borough of Lindenwold for any violation of this section or any article, section, subsection or provision thereof. Upon conviction in such case, for each and every violation the violator shall be subject to the penalties as set forth in Chapter 1, § 1-1, of this Code. Each day that a violation is permitted to exist shall constitute a separate offense.

This ordinance shall take effect upon proper passage and publication according to law.

Mayor Roach opened the meeting to the public. There being no one desiring the floor, the Mayor closed the meeting to the public.

Motion was made by Councilman Strippoli, second by Councilman Jackson that Ordinance 2018-3 be adopted as read on second reading. Roll call vote was unanimous in the affirmative. Motion carried.

First Reading Ordinance 2018-4 Salary Ordinance for Non-Contractual Employees

AN ORDINANCE TO AMEND CHAPTER 52 REGULATING THE SALARIES OF THE OFFICERS AND NON-OFFICERS OF THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lindenwold, County of Camden and State of New Jersey as follows:

SECTION 1. The following salaries shall be paid at the time designated to the officers and non-union employees of the Borough of Lindenwold, County of Camden and State of New Jersey while in the employ of the Borough of Lindenwold, who hold or are appointed to the positions enumerated below beginning January 1, respectively.

<u>TITLE</u>	<u>PAYABLE</u>	<u>2018 ANNUAL</u>
Administrator	Bi-weekly	22,353
Superintendent of Public Works	Bi-weekly	99,495
Mechanic I	Bi-weekly	80,065
Mechanic II	Bi-weekly	83,185 effective 4/1 55,080
Sewer Superintendent	Bi-weekly	57,555 effective 4/1 79,591
Borough Clerk	Bi-weekly	72,710
Assistant Municipal Clerk	Bi-weekly	45,778
Municipal Search Clerk	Quarterly	650
Municipal Treasurer/Chief Financial Officer	Bi-weekly	94,725
Deputy Municipal Treasurer	Bi-weekly	49,535
Account Clerk	Bi-weekly	35,700

Municipal Tax Collector	Bi-weekly	79,591
Property Maintenance Supervisor	Bi-weekly	78,030
Housing Inspector I	Bi-weekly	44,715
Housing Inspector II	Bi-weekly	38,500
Clerk Typist	Bi-weekly	40,581
Crew Supervisor - Building Maintenance Worker I	Bi-weekly	64,648
		67,123 effective 4/1
Crew Supervisor - Building Maintenance Worker II	Bi-weekly	64,207
		66,682 effective 4/1
Court Administrator	Bi-weekly	78,499
Police Administrative Services Manager	Bi-weekly	64,627

Only the above named positions are entitled to health benefits.

<u>TITLE</u>	<u>PAYABLE</u>	<u>2017 ANNUAL</u>
Mayor	Monthly	8,000
Marriage Officiant	Monthly	150 per ceremony
Council Members	Monthly	7,000
Tax Assessor	Bi-weekly	28,685
Tax Assessor-Pine Hill	Bi-weekly	19,695
Tax Search Clerk	Quarterly	1,000
Municipal Prosecutor	Monthly	15,373
Public Defender	Monthly	6,441
Municipal Court Judge	Monthly	25,640
Clerk/Clerk Typist Part Time	Bi-weekly	11.924/hr.
Security Guard	Bi-weekly	10.824/hr.
School Traffic Guard	Bi-weekly	11.924/hr.
Fire Sub-Code Official	Monthly	5,520
Electrical Sub-Code Official	Monthly	11,593
Plumbing Sub-Code Official	Monthly	10,200
Emergency Management Coordinator	Monthly	4,417
Asst. Emergency Management Coordinator	Monthly	663
Construction Official	Bi-Weekly	52.02/hr.
Code Enforcement Officer Trainee, Part Time	Bi-Weekly	15.61–18.73/hr.
Laborer, Part Time	Bi-weekly	12.145/hr.
Clerk, Part Time	Bi-weekly	19.873/hr.
Bailiff, Part Time	Bi-weekly	11.036/hr.
Court Clerk, Part Time	Monthly	165.55 per session
Court Attendant, Part Time	Bi-Weekly	76.50 per session
Municipal Alliance Coordinator	Quarterly	1,250

SECTION 2. The salaries and wages herein described and specified shall take effect January 1, 2018 and shall apply to the year 2018 and all years subsequent thereto, unless and until same have been changed as specified and provided by law.

This ordinance shall take effect upon proper passage and publication according to law.

Motion was made by Councilman Strippoli, second by Councilman DiDomenico that Ordinance 2018-4 be adopted on first reading, published according to law, with second reading being held at next regular scheduled meeting. Roll call vote was unanimous in the affirmative. Motion carried.

Resolution 2018:126 - Read Budget by Title

WHEREAS, N.J.S. 40A:4-8, as amended by L.2015, c. 95, § 14, 2015 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the budget shall be read by title only.

Motion was made by Councilman Strippoli, second by Councilman DiDomenico that Resolution 2018:126 be adopted as read. Voice vote was unanimous in the affirmative. Motion carried.

The Business Administrator presented the Public Hearing for the 2018 Budget as per state law. She presented a power point presentation for the residents reviewing the revenue and expenses as well as the tax collection rate for 2017. She reviewed the anticipated revenue and expenses for 2018 explaining both for the General Fund, Sewer Utility Fund, and Capital fund. Based on these projections, the tax rate increase for the Municipal Budget will be .03. She also informed the residents that there were no increases in Sewer fees for 2018. She reviewed the projects that will be completed in 2018 including sidewalks, streets, and Berlin Road Phase II. She stated that if residents have any questions, to feel free to contact her. The budget will also be posted on the Borough website as required by the State of New Jersey. Resident questioned additional repairs to sidewalks will be made. The Mayor responded that these are major sidewalk projects where none existed especially for students who walk to the Lindenwold Schools.

Mayor Roach thanked the Business Administrator for her hard work putting the budget together. The Business Administrator stated that the approval from the State was received at 3:30 today.

Resolution 2018:127 Amend 2018 Budget

WHEREAS, the local municipal budget for the year 2018 was approved on the 28th day of March, 2018, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Lindenwold, County of Camden, that the following amendments to the approved budget of 2018 be made:

	From	To
CURRENT FUND - GENERAL REVENUES		
1. Surplus Anticipated	1,935,762.00	1,935,626.00
Total Surplus Anticipated	1,935,762.00	1,935,626.00
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:		
Municipal Alliance on Alcoholism and Drug Abuse	18,264.00	17,717.00
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenues	208,936.00	208,389.00
Current Fund - Summary of Revenues		
1. Surplus Anticipated (Sheet 4, #1)	1,935,762.00	1,935,626.00
3. Miscellaneous Revenues:		
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenues	208,936.00	208,389.00
Total Miscellaneous Revenues	3,421,613.60	3,421,066.60
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	6,097,375.60	6,096,692.60
7. Total General Revenues	15,824,126.00	15,823,443.00

	From	To
CURRENT FUND - APPROPRIATIONS		
8. General Appropriations		
(A) Operations - Excluded from "CAPS" (Continued)		
Public and Private Programs Offset by Revenues		
Municipal Alliance on Alcoholism and Drug Abuse		
State Share	18,264.00	17,717.00
Local Share	4,566.00	4,430.00
Total Public and Private Programs Offset by Revenues	114,330.00	113,647.00
Total Operations - Excluded from "CAPS"	231,032.00	230,349.00
Detail:		
Other Expenses	74,515.00	73,832.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	1,008,361.59	1,007,678.59
(O) Total General Appropriations - Excluded from "CAPS"	1,008,361.59	1,007,678.59
(L) Subtotal General Appropriations {Items (H-1) and (O)}	14,490,705.65	14,490,022.65
9. Total General Appropriations	15,824,126.00	15,823,443.00

Current Fund - Summary of Appropriations

(A) Operations - Excluded from "CAPS"

Public & Private Progs Offset by Revs.	114,330.00	113,647.00
Total Operations- Excluded from "CAPS"	231,032.00	230,349.00
Total General Appropriations	15,824,126.00	15,823,443.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

Motion was made by Councilman Strippoli, second by Councilman DiDomenico that Resolution 2018:127 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

Resolution 2018: 128 - Adopt Budget

BE IT RESOLVED that the following statements and revenues and appropriations shall constitute the Municipal Budget for the year 2018, and

1. Appropriations within "CAPS"
 - (a) Municipal Purposes \$13,482,344.06
2. Appropriations excluded from "CAPS"
 - (a) Municipal Purposes 1,007,678.59
- Total General Appropriations excluded from "CAPS" 1,007,678.59
- Reserve for Uncollected Taxes 1,333,420.35
4. Total General Appropriations 15,823,443.00
5. Less: Anticipated Revenues Other than Current
 - Property Tax 6,096,692.60
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget:
 - (a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes 9,726,750.40

BE IT FURTHER RESOLVED that said budget be published in The Central Record April 5, 2018 issue.

The Governing Body of the Borough of Lindenwold does hereby approve the following budget for the year 2018.

Motion was made by Councilman Strippoli, second by Councilman Jackson that Resolution 2018:128 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

CONSENT AGENDA: The items listed below are considered routine by the Borough of Lindenwold and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Motion was made by Councilman Strippoli, second by Councilman Jackson that Resolution 2018:129 to 2018:131 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

Resolution 2018:129 Award State Contract for Annual Maintenance-GenServe

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), by Resolution 2018:51 approved the State Contract Vendor GenServ; and

Whereas, the state contract number for GenServ is #A81867; and

Whereas, the Borough of Lindenwold has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas a quote for the total cost of \$7,555.00 has been received.

Now, Therefore, Be It Resolved, that the Borough of Lindenwold authorizes the purchase of Annual Maintenance Agreement pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lindenwold pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

Resolution 2018:130 Award Engineering Services Sidewalk Project

WHEREAS, the Borough Clerk did advertise for and receive bids on February 22, 2018 at 10:00 a.m. for the Construction Engineering Services for the Borough of Lindenwold Safe Routes to School Federal Project Number TAP-0686 (300), and

WHEREAS, the Certificate as to Availability of Funds is annexed hereto, and

WHEREAS, Addendum A is a list of the bidders, and

WHEREAS, a review of the proposal has been made and the recommendation that the proposal for the Construction Engineering Services Safe Routes to School Federal Project Number TAP-0686 (300) Construction be awarded to Environmental Resolutions, Inc., 815 East Gate Drive Suite 103, Mount Laurel, NJ 08054. This contract is to be awarded contingent upon the approval of the solicitor and the monies being available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that:

1. The contract for Construction Engineering Services Safe Routes to School Federal Project Number TAP-0686 (300) Construction with a not to exceed amount of \$12,000.00 be awarded to Environmental Resolutions, Inc. This contract is to be awarded contingent upon the approval of the solicitor and the monies being available.
2. The exact title of the appropriation to be charged to the N.J. Department of Transportation-Federal Aid
3. This resolution shall take effect immediately.

Resolution 2018:131 Award Concrete Sidewalk for School #5, #4 and High School

WHEREAS, the Borough Clerk did advertise for and receive bids on March 9, 2018 at 2:00 p.m. for the Safe Routes to School Federal Project Number TAP-0686(300) NJDOT JOB Number 5822310, and

WHEREAS, the Certificate as to Availability of Funds is annexed hereto, and

WHEREAS, Addendum A is a list of the bidders, and

WHEREAS, Remington & Vernick Engineers has recommended that the contract for the Safe Routes to School be awarded to Paving Plus, LLC, lowest responsive bidder with the amount of \$466,500.90. This contract is to be awarded contingent upon the approval of the solicitor and the monies being available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that:

1. The contract for the Safe Routes to School Federal Project Number TAP-0686(300) NJDOT JOB Number 5822310 be awarded to Paving Plus, LLC, PO Box 508, Franklinville, New Jersey lowest responsive bidder with the amount of \$466,500.90. This contract is to be awarded contingent upon the approval of the solicitor and the monies being available.
2. The exact title of the appropriation to be charged to Safe Routes to School Federal Project Number TAP-0686(300) NJDOT JOB Number 5822310.
3. This resolution shall take effect immediately.

RESOLUTION 2018:132 - UFCW

WHEREAS, a Memo of Understanding has been prepared between the Borough of Lindenwold and the UFCW for January 1, 2018 through December 31, 2022, and

WHEREAS, this Memo of Understanding has been reviewed by the solicitor for the Borough of Lindenwold.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the Governing Body accepts this Memo of Understanding as presented and authorizes the signing of this Agreement between the Borough of Lindenwold and the UFCW.

Motion was made by Councilman Strippoli, second by Councilman DiDomenico that Resolution 2018:132 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

RESOLUTION 2018:133 Code Enforcement Status

WHEREAS, there is a need in the Code Enforcement Department to hire a full-time Code Enforcement Officer, and

WHEREAS, it is the procedure of the Borough of Lindenwold to hire employees by resolution, and

WHEREAS, Corey Rasmussen was appointed as a part time Code Enforcement Officer on September 7, 2017, and

WHEREAS, the Code Enforcement Supervisor has recommended his appointment to a full-time Code Enforcement Officer.

THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Corey Rasmussen be hired as a full-time Code Enforcement Officer effective April 30, 2018 with a salary of \$38,500.

Motion was made by Councilman Strippoli, second by Councilman Jackson that Resolution 2018:133 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

Borough Solicitor explained that the information from the UFCW just came today which is why it was not listed on the agenda.

Mayor Roach opened the meeting to the public.

Melvin Brantner, resident, clarified his question after the budget regarding residential sidewalks. The Mayor responded that there was no funding for this at the present time.

Robin Sadler, resident, questioned the cleanup at the lake.

Les Engels, resident, one of the organizers of the lake cleanup project and it was a great success. He thanked Mayor Roach and Public Works Supervisor. The Mayor also thanked the volunteers. The trees were cleared for the public access. He will let the community know about the plans for the boat ramp. Mayor responded that this was something that everyone had hoped to have and now with the cooperation of the residents, it can be accomplished.

Mr. Engels stated that they are already planning the next cleanup in the Fall.

Conni Spiegle, resident, complemented on the budget presentation. She questioned the opening of Laurel Road. The Police Chief provided the update that there have been delays due to the weather.

Trevor Shaw, resident, also thanked everyone for the Laurel Lake cleanup and thanked Mayor and Council for the upcoming boat ramp.

There being no one desiring the floor, the Mayor closed the meeting to the public.

Motion was made by Councilman Strippoli, second by Councilman Jackson that the meeting be adjourned. Voice vote was unanimous in the affirmative. Motion carried.

DATED: June 13, 2018

Deborah C. Jackson, RMC
Borough Clerk