

Executive Session 2018:160

BE IT RESOLVED by the Mayor and Council of the Borough of Lindenwold that the Mayor and Council are now going into closed session to discuss legal matters, Audit Exit Summary, Personnel including Tax Office and Public Works, and Summer Hours

Motion was made by President Randolph-Sharpe, second by Councilman DiDomenico that Resolution 2018:160 be adopted as read. Voice vote was unanimous in the affirmative. Motion carried.

Motion was made by President Randolph-Sharpe, second by Councilwoman Sinon to go out of executive session. Voice vote was unanimous in the affirmative. Motion carried.

Sunshine Law - Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be audio and video recorded for possible later playback.

Flag Salute

Roll Call of Council Members Present: DiDomenico, Hess, Jackson, Sinon, Strippoli, President Randolph-Sharpe, and Mayor Roach

Second Reading Ordinance 2018-5 Salary Ordinance for Employees of UFCW

AN ORDINANCE AMENDING CHAPTER 51 AND ORDINANCE #1358, REGULATING THE SALARIES OF THE EMPLOYEES OF LOCAL 1360 UFCW OF THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lindenwold, County of Camden and State of New Jersey as follows:

SECTION 1. The following salaries shall be paid at the time designated to the employees of Local #1360, UFCW of the Borough of Lindenwold, County of Camden and State of New Jersey while in the employ of the Borough of Lindenwold, who hold or are appointed to the positions enumerated below commencing January 1, 2018 and subsequent years thereafter stated:

<u>TITLE</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Deputy Tax Collector I	54,970.86	56,070.28	57,191.68	58,335.52	59,502.23
Deputy Tax Collector II	53,900.88	54,978.90	56,078.47	57,200.04	58,344.04
Asst. Municipal Tax Collector	44,971.80	45,871.24	46,788.66	47,724.43	48,678.92
Clerk Typist (Violations)	38,837.52	39,614.27	40,406.56	41,214.69	42,038.98
Clerk (Code Enforcement) I	41,167.20	41,990.54	42,830.35	43,686.96	44,560.70
Clerk (Code Enforcement) II	40,002.36	40,802.41	41,618.46	42,450.82	43,299.84
Library Clerk I	46,791.48	47,727.31	48,681.86	49,655.49	50,648.60
Library Clerk II	38,837.52	39,614.27	40,406.56	41,241.69	42,038.98
Clerk Typist (Planning, Zoning)	40,002.36	40,802.41	41,618.46	42,450.82	43,299.84
Clerk Typist (Public Works)	41,167.20	41,990.54	42,830.35	43,686.96	44,560.70
Police Records Clerk Typist II	40,778.58	41,594.15	42,426.03	43,274.55	44,140.04
Wages for all employees hired on or after January 1, 2013:					
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Deputy Tax Collector I	49,473.06	50,462.52	51,471.77	52,501.21	53,551.23
Deputy Tax Collector II	45,765.36	46,680.67	47,614.28	48,566.57	49,537.90
Asst. Municipal Tax Collector	40,474.62	41,284.11	42,109.79	42,951.99	43,811.03
Clerk Typist (Violations)	34,953.36	35,652.43	36,365.48	37,092.78	37,834.64
Clerk (Code Enforcement)	34,953.36	35,652.43	36,365.48	37,092.78	37,834.64
Library Clerk II	34,953.36	35,652.43	36,365.48	37,092.78	37,834.64
Clerk Typist (Planning, Zoning)	34,953.36	35,652.43	36,365.48	37,092.78	37,834.64
Clerk Typist (Public Works)	34,953.36	35,652.43	36,365.48	37,092.78	37,834.64
Police Records Clerk Typist II	34,953.36	35,652.43	36,365.48	37,092.78	37,834.64
Clerk Typist	34,953.36	35,652.43	36,365.48	37,092.78	37,834.64

SECTION 2. The salaries and wages herein described and specified shall take effect January 1, 2018 and shall apply to all years subsequent therein, unless and until the same have been changed as specified and provided by law.

Mayor Roach opened the meeting to the public. There being no one desiring the floor, the Mayor closed the meeting to the public.

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that Ordinance 2018-5 be adopted as read on second reading. Roll call vote was in the affirmative with Councilman DiDomenico abstaining. Motion carried.

CONSENT AGENDA: The items listed below are considered routine by the Borough of Lindenwold and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Motion was made by President Randolph-Sharpe, second by Councilman Sinon that Resolution 2018:161 to 2018:167 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

RESOLUTION 2018:161 -Approve Liquor Licenses

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that the following liquor licenses are hereby approved for the year 2018-2019:

LICENSEE	NUMBER
Topica LLC	0422-33-009-005
BJP (Laurelwood Liquors)	0422-44-006-006

Resolution 2018:162 - Tax Department Personnel

WHEREAS, the Borough of Lindenwold has identified a need to fulfill positions in the Lindenwold Tax Department due to vacancies, and

WHEREAS, Civil Service guidelines have been followed, and

WHEREAS, Ana Langenbach, Construction Clerk, interviewed for the position of Tax Clerk and was recommended for this position, and

WHEREAS, the Tax Collector has recommended Kareemah Sadiq for the replacement of the retiring Deputy Tax Collector II, and

WHEREAS, Mayor and Council have accepted these recommendations to appoint the above individuals as listed above.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold approves the transfer of Ana Langenbach and the hiring of Kareemah Sadiq after successful screening process and resignation from Camden City.

RESOLUTION 2018:163 Hire Seasonal Laborer

WHEREAS there is a need in the Public Works Department to hire additional seasonal employees, and

WHEREAS, it is the procedure of the Borough of Lindenwold to hire employees by resolution.

WHEREAS, Isaac Ferguson has been recommended by the Public Works Supervisor, and

WHEREAS, there is funding available under the Clean Communities Grant, and

THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Isaac Ferguson be hired as seasonal laborer under the Clean Communities Program effective July 2, 2018 upon successfully completing screening process.

Resolution 2018:164 – Hire Part Time Library Clerk

WHEREAS, there is a need in the Library to hire a part time Library Clerk, and

WHEREAS, it is the procedure of the Borough of Lindenwold to hire employees by resolution, and

WHEREAS, Danielle Townsend has been recommended for this position by the Library Supervisor.

THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Danielle Townsend be hired as a part time Library Clerk upon successful completion of the pre-employment screening starting on July 3, 2018

RESOLUTION 2018:165 Accept 2017 Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Findings and Questioned Costs” or “Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Findings and Questioned Costs” or “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Council of the Borough of Lindenwold, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

RESOLUTION 2018:166 Property Maintenance Liens

WHEREAS, the following property in the Borough of Lindenwold had property maintenance work done by the Lindenwold Public Works for Code Compliance, and

WHEREAS, lien should be put on the following property for the cost of performing this work:

Date	Block	Lot	Address	Amount
6/20/18		158	1.06 224 W. Linden Ave. (Grass)	\$225.02
6/20/18		170	7.01 74 Carver Ave. (Grass)	\$225.02
6/26/18		120	3 10 S. White Horse Pk. (Secure)	\$171.80
6/26/18		120	3 10 S. White Horse Pk.(Grass)	\$225.02
6/26/18		161	3.02 205 W. State Ave.	\$225.02

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that lien be put on this property.

RESOLUTION 2018:167 Summer Hours

WHEREAS, the Municipal Offices for the Borough of Lindenwold have recommended adopting hours for the summer, and

WHEREAS, Mayor and Council have reviewed this recommendation similar to other municipalities in Camden County.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold, New Jersey that: The Borough Offices listed below will be open the following days at the designated times from July 2 to August 31:

OFFICE	
Tax Collector's Office	9:00 a.m. to 6:00 p.m.
Borough Clerk's Office	Monday to Thursday
Building Inspector	
Registrar of Vital Statistics	
Tax Assessor's Office	
Planning and Zoning Office	9:00 a.m. to 6:00 p.m. Monday
Treasurer's Office	to Thursday

Matters for Discussion

President Randolph-Sharpe informed the residents of the free school lunch program at the Lindenwold High School. This program is sponsored by the USDA.

Mayor Roach opened the meeting to the public.
There being no one desiring the floor, the Mayor closed the meeting to the public.

Motion was made by President Randolph-Sharpe, second by Councilman Jackson that the meeting be adjourned. Voice vote was unanimous in the affirmative. Motion carried.

DATED: August 8, 2018

Deborah C. Jackson, RMC
Borough Clerk