

Mayor Roach called the Budget meeting to order.

Business Administrator met with Council to discuss the 2017 Budget. Informational packets listing the Current Account, Sewer Account and Capital Accounts were provided. First, the Administrator provided a review of 2016 including the tax collection, rate, surplus and Sewer account. Next, a synopsis of the 2017 proposed budget for the Current Account was presented. There was a decrease in ratables due to tax appeals and properties obtaining exempt status. The collection rate was also slightly lower. A portion of fund balance will be utilized with a substantial amount remaining which is important for a better bond rating. Foreclosed property revenue will be used to offset an increase in the Compliance line items. State Aid remains the same in 2017. Salaries will increase by 2% with an split amount negotiated by the Police Bargaining Unit. The Administrator continued a review of the additional salaries as well as increases to statutory items including Social Security, pension, and group insurance. In addition, with the redevelopment project, an increase will be made to the legal line item. Council discussed the cost to the Borough for the new website that is needed. With the Borough now handling costs for trash removal, an estimate had to be used. A quick review of the Sewer Account was made. It continues to be self-liquidating with the ability to build surplus for future emergencies. A five year Capital spending plan was discussed including expenses for 2017 and future Borough needs. A five percent down payment is required for these projects and has been added to the budget. The budget meets both the appropriation cap and the tax levy cap as required by the state. Finally, Council discussed where they wanted the tax rate for 2017. Council asked if the Administrator can lower the tax rate to .038. The Administrator will meet the rate set by Council.

Resolution 2017:88 - Executive Session

BE IT RESOLVED by the Mayor and Council of the Borough of Lindenwold that the Mayor and Council are now going into closed session to discuss legal matters and Personnel  
Motion was made by President Randolph-Sharpe, second by Councilman Jackson that Resolution #2017:88 be adopted as read. Voice vote was unanimous in the affirmative. Motion carried.

Motion was made by President Randolph-Sharpe, second by Councilman Burrows to go out of executive session. Voice vote was unanimous in the affirmative. Motion carried.

Sunshine Law - Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be audio and video recorded for possible later playback.

Flag Salute

Roll Call of Council Members Present: Burrows, DiDomenico, Hess, Jackson, Strippoli, President Randolph-Sharpe, and Mayor Roach

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that the Council Minutes for January 7, 2017 be adopted as presented. Roll Call vote was unanimous in the affirmative. Motion carried.

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that all bills that have been properly audited be approved for payment. Roll call vote was in the unanimous in the affirmative. Motion carried.

The following reports have been filed and are available in the respective offices for review and will be included in the minutes:

a. Tax Report	\$4,051,139.80
b. Sewer Report	22,152.78
c. Treasurer’s Report	4,712.40

Second Reading Ordinance 2017-2

Amending Chapter 105 Section 11 Of The Existing Lindenwold Certificate Of Occupancy

WHEREAS, the municipal governing body of the Borough of Lindenwold wishes to ensure consistency in its fee provisions, and

WHEREAS, the Borough of Lindenwold has reviewed Chapter 105, Section 11 regarding the Responsibility for obtaining the Certificate of Occupancy and has recommended an amendment as stated below:

The owner of each dwelling unit subject to this article is hereby charged with the responsibility for making written application to the Code Enforcement Office for an occupancy certificate.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the municipal governing body of the Borough of Lindenwold, as follows:

Section § 105-11 is hereby amended to read:

The owner of each dwelling unit subject to this article is hereby charged with the responsibility for making written application to the Code Enforcement Office for an occupancy certificate.

This ordinance shall take effect upon proper passage and publication according to law.

Mayor Roach opened the meeting to the public. There being no one desiring the floor, the Mayor closed the meeting to the public.

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that Ordinance #2017-2 be adopted as read on second reading. Roll call vote was unanimous in the affirmative. Motion carried.

Resolution 2017:89 Hire Mechanic

WHEREAS, the Borough of Lindenwold has identified a need to fulfill the position of Mechanic in the Lindenwold Public Works Department, and

WHEREAS, Civil Service guidelines have been followed, and

WHEREAS, it is the procedure of the Borough of Lindenwold to hire employees by resolution; and

WHEREAS, Mayor and Council has accepted the recommendation to appoint Frederick Deterding to the position of Mechanic.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that Frederick Deterding be appointed to the position of Mechanic.

Motion was made by President Randolph-Sharpe, second by Councilman Strippoli that Resolution #2017:89 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

#### Resolution #2017:90 Purchase of Kubota Tractor

A resolution of the Borough of Lindenwold, in the County of Camden and the state of New Jersey, authorizing the purchase of a Kubota Tractor through New Jersey State Approved Co-Op #65MCESCCPS

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 52:34-6.2 (B) (3) may, by Resolution and without advertising for bids, purchase any goods or services through the New Jersey State Approved Co-Op #65MCESCCPS, and

Whereas, the Borough of Lindenwold approved Resolution 2017:61 to participate with Co-Op Vendors, and

Whereas, the Borough of Lindenwold desires to purchase of a Kubota Tractor, and

Whereas, Cherry Valley Tractor Sales has been awarded the contract for a Kubota Tractor, and

Whereas, the Mayor and Council of the Borough of Lindenwold recommend the utilization of this contract on the grounds as the best means available to obtain the equipment; and

Whereas, the Kubota Tractor shall not exceed the amount of \$30,928.23; and

Now, Therefore, Be It Resolved by the mayor and the Borough of Lindenwold, County of Camden and State of New Jersey as follows:

1. The Borough of Lindenwold hereby authorizes the purchase of Kubota Tractor from Cherry Valley Tractor Sales through New Jersey State Approved Co-Op #65MCESCCPS, Bid #ESCNJ 15/16-08 (Grounds Equipment) and Bid #ESCNJ 15/16-53 (Snow Equipment)

2. The total fee also authorized for this contract shall not exceed \$30,928.23 without prior written approval from the Borough Council.

The Mayor, Borough Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this resolution.

Motion was made by President Randolph-Sharpe, second by Councilman DiDomenico that Resolution #2017:90 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

#### Resolution 2017:91 Cooperative Vendor

Authorizing Contracts With Certain Approved Cooperative Contract Vendors For Contracting Units Pursuant To N.J.S.A. 40A:11-11(5)

WHEREAS, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-11(5) specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the National Joint Powers Alliance is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, the Borough of Lindenwold participates as an affiliate member of the National Joint Powers Alliance to acquire goods and services which may be needed; and

WHEREAS, there is no participation fee to be an affiliate member or to use the National Joint Powers Alliance; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Lindenwold, County of Camden and State of New Jersey, that the appropriate municipal officials are hereby authorized to participate in a Participation Agreement for Affiliate Membership in the National Joint Powers Alliance, an Approved Cooperative Pricing System #120716-NAF; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Lindenwold pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

Motion was made by President Randolph-Sharpe, second by Councilman DiDomenico that Resolution #2017:91 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

#### Resolution #2017:92-Award Sewer Crane Truck

A resolution of the Borough of Lindenwold, in the County of Camden and the state of New Jersey, authorizing the purchase of Sewer Crane truck through the National Joint Powers Alliance contract #120716-NAF

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 52:34-6.2 (B) (3) may, by Resolution and without advertising for bids, purchase any goods or services through the National Joint Powers Alliance contract #120716-NAF, and

Whereas, the Borough of Lindenwold approved Resolution 2017:91 to participate with Co-Op Vendors, and

Whereas, the Borough of Lindenwold desires to purchase of a Sewer Crane truck, and

Whereas, National Auto Fleet Group has been awarded the contract for Sewer Crane truck, and

Whereas, the Mayor and Council of the Borough of Lindenwold recommend the utilization of this contract on the grounds as the best means available to obtain vehicles and equipment; and

Whereas, the Sewer Crane truck shall not exceed the amount of \$117,336.00; and  
Now, Therefore, Be It Resolved by the mayor and the Borough of Lindenwold, County of Camden and State of New Jersey as follows:

1. The Borough of Lindenwold hereby authorizes the purchase of Sewer Crane truck from National Auto Fleet Group through National Joint Powers Alliance contract #120716-NAF
2. The total fee also authorized for this contract shall not exceed \$117,336.00 without prior written approval from the Borough Council.

The Mayor, Borough Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this resolution.  
Motion was made by President Randolph-Sharpe, second by Councilman Burrows that Resolution #2017:92 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

RESOLUTION #2017:93-Property Maintenance Lien  
WHEREAS, the following properties in the Borough of Lindenwold had property maintenance work done by the Lindenwold Public Works for Code Compliance, and

WHEREAS, lien should be put on the following property for the cost of performing this work:

Date	Block	Lot	Address	Amount
2/28/2017	206	1	1112 Scott Ave.	\$200.01

(Board Up back wall and door)

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that lien be put on this property.  
Motion was made by President Randolph-Sharpe, second by Councilman DiDomenico that Resolution #2017:93 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

RESOLUTION #2017:94-Animal Control Services  
WHEREAS, the Borough of Lindenwold had an agreement with Camden County for providing Animal Control Services, and  
WHEREAS, the agreement with Camden County expired February 28, 2017 and Camden County will no longer act as the lead agency for Animal Control Services, and  
WHEREAS, the Borough of Lindenwold obtained quotes for Animal Control Services, and  
WHEREAS, Available Animal Control Services, 321 Lakeland Road, Blackwood, NJ 08012 was the lowest bid, and

WHEREAS, this agreement for Animal Control Services is for a one year term ending February 28, 2018, unless terminated by either party with thirty (30) day notice.  
THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold accepts the agreement for Animal Control Services with Available Animal Control Services, 321 Lakeland Road, Blackwood, NJ 08012 in the amount of \$1,300.00 per month.  
Motion was made by President Randolph-Sharpe, second by Councilman Jackson that Resolution #2017:94 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

Resolution 2017:95-Add State Contract Vendor  
AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

Whereas, the Borough of Lindenwold, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Borough of Lindenwold has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Borough of Lindenwold intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Borough of Lindenwold authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lindenwold ) pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the Borough of Lindenwold and the Referenced State Contract Vendors shall be from March 8, 2017 to December 31, 2017.  
Referenced State Contract Vendors

Commodity/Service Vendor State Contract #  
Copier  
Ricoh #40467

Motion was made by President Randolph-Sharpe, second by Councilman Jackson that Resolution #2017:95 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

RESOLUTION #2017:96-Copier Lease  
WHEREAS, the lease for the Ricoh Copier in the Borough of Lindenwold has expired, and

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Lindenwold that pursuant to N.J.S.A. 40A:11-12 the following state contract be awarded:

<u>COMPANY</u>	<u>PRODUCT</u>	<u>ST.CONTRACT #</u>	<u>AMOUNT</u>
RICOH USA	Ricoh MP2554SPG	#A-40467	\$69.75 per month lease

Motion was made by President Randolph-Sharpe, second by Councilman Jackson that Resolution #2017:96 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

RESOLUTION #2017:97-Safe and Secure Application

WHEREAS, the Borough of Lindenwold wishes to apply for funding for a project under the Safe and Secure Communities Program, and

Whereas, the Borough of Lindenwold Borough Council has reviewed the accompanying grant award letter #P-6974-17 for \$90,000.00 and has accepted responsibility to match the award with “fringe” or “fringe benefits” or the specific fringe or match dollar amount totaling \$315,770.00 and has approved said request for the grant period March 14,/2017 through March 13, 2018 , and

WHEREAS, the Borough of Lindenwold is a Unit of Government that is authorized to accept the award, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Lindenwold for the purpose described in the application.

THEREFORE, BE IT RESOLVED by the Lindenwold Borough Council that:

1. As a matter of public policy the Borough of Lindenwold wishes to participate to fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

Motion was made by President Randolph-Sharpe, second by Councilman Jackson that Resolution #2017:97 be adopted as read. Roll call vote was unanimous in the affirmative. Motion carried.

Department Reports

Councilman DiDomenico presented the Fire Department Report. The Fire election was held and the budget is currently being reviewed by the State. Next, he presented the Police Department report for February including the total number of calls serviced 1,773 including accidents, enforcement, complaints, and investigations. Mayor Roach congratulated Wayne Hans on his reappointment as Fire Commissioner.

Councilwoman Hess presented the library report for February including new members and usage. She informed the residents that the library hours for Tuesday have changed with closing at 5:00pm. She announced that the Friends of the Library will be having a book sale March 30 to April 1. There will be a dedication of the Free Little Library for a former employee on April 28<sup>th</sup>. Finally, she announced the upcoming movies in the park to be held starting on June 23<sup>rd</sup>.

President Randolph-Sharpe added that the dedication is in honor a long time employee who worked in the office who passed away. The media department is working on the spring newsletter which should be distributed before Memorial Day. A vendor has been chosen for the new Borough website. She continued that the website was antiquated and with the State demands, there was a need for a new system. Hopefully, this will be accomplished within 6 months. She did not have an update for the school as the Board meeting is later this month. They are busy preparing for the Spring musical.

Councilman Jackson announced that they are hosting movies for seniors on Tuesday. This event has been going well. Next he presented the fees collected for housing including mercantile and rental registrations. He also presented the fees collected for park and recreation for use of the fields totaling \$10,000. Lindenwold teams including baseball, soccer and basketball start in March. The resident interested in starting a tennis program has been referred to the school. Background checks and id badges are continuing. Finally, he reported on trash violations and urged residents to use the new containers. He also noted that residents were performing work without obtaining proper permits and violations have been issued.

Councilman Strippoli gave the Public Works report for February including trash and recycling removal and complaints. Next, he presented the Sewer Department report that included service calls, stoppages, and emergencies. Councilman Burrows presented the year to date report by the Construction Official including the number of permits and application fees. He also reported on business by the Joint Land Use Board approving the restaurant and Bank of America improvements at the plaza on Blackwood Clementon Road and Laurel Road.

The Business Administrator announced that the draft of the budget has been completed and will be introduced at the next Council meeting on March 23.

Mayor Roach thanked the Business Administrator for the budget and work behind the scenes on the website with President Randolph-Sharpe. He is excited about the improvements being made.

Engineer’s Report was presented by Anthony Chadwell. The Laurel Road and Carlton Road improvements will be going out to bid. A traffic study has been requested by the Lindenwold High School regarding Egg Harbor and Gibbsboro Road. The application to Green Acres for a bike path was due in February and was not submitted at this time. An option for the Borough is to pay these costs up front to be reimbursed later. A site review of Pump Station #1 was performed yesterday. Odor control system is working. Contractor to test sulfide levels and submit this report. Councilman Strippoli questioned the traffic study to be performed. The Mayor explained the problem with traffic turning left while school is in session. The Mayor recommends Council to discuss this matter before a decision is made.

Mayor Roach opened the meeting to the public.

Joe Amodeo, resident, informed Council that 7% sales tax was still being charged by businesses in town. Mayor recommends contacting the state with violations. Council discussed situation with resident and will review.

There being no one desiring the floor, the Mayor closed the meeting to the public.

Mayor requested a motion to return to executive session to discuss the study for a traffic study by the Lindenwold High School. Motion was made by Councilman Burrows, second by Councilman Jackson to return to executive session. Voice vote was unanimous in the affirmative. Motion carried.

Council discussed the traffic problems during the short times that school is in session. The current traffic signal was discussed and if improvements could be made. At this time, Council concluded that a traffic study was not needed and will have the Police Department patrol the situation during school commutes.

Motion was made by President Randolph-Sharpe, second by Councilman Burrows to go out of executive session. Voice vote was unanimous in the affirmative. Motion carried.

Motion was made by Councilman Burrows, second by Councilman Jackson that the meeting be adjourned. Voice vote was unanimous in the affirmative. Motion carried.

DATED: May 10, 2017

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Deborah C. Jackson, RMC  
Borough Clerk